

FI Credit Proposal Extension User Guide

# **Oracle Banking Credit Facilities Process Management**

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Oracle Banking Credit Facilities Process Management User Guide  
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# Chapter 1 - Preface

## Preface

### About this guide




This guide walks you through the FI Credit Proposal Extension process in OBCFPM to extend the expiry date of limit set for Financial Institutions.

### Intended Audience

This document is intended for the banking personnel responsible for monitoring and managing credit limit set for the Financial Institutions.

### Conventions Used

The following table lists the conventions that are used in this document:






Convention	Description
Italic	Italic denotes a screen name
Bold	Bold indicates <ul style="list-style-type: none"><li>• Field name</li><li>• Drop down options</li><li>• Other UX labels</li></ul>
	This icon indicates a note
	This icon indicates a tip
	This icon indicates a warning

# Chapter 1 - Preface

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## Common Icons in OBCFPM

The following table describes the icons that are commonly used in OBCFPM:

Icons	Icon Name
	Add icon
	Calendar icon
	Configuration / settings icon
	Delete icon
	Edit icon

# Chapter 2 - Overview

---

## About FI Credit Proposal Extension

FI Credit Proposal Extension process in OBCFPM is a dedicated process to modify the expiry date of credit limit offered to the Financial Institutions. This process can be directly initiated by the bank as a result of credit review process or initiated based on the customer's request.

The various stages available in the FI Credit Proposal Extension process are:

- Credit Initiation
- Review and Recommendation
- Approval
- Draft Generation
- Customer Acceptance
- Handoff - Manual Retry (applicable only in case of automatic handoff failure)

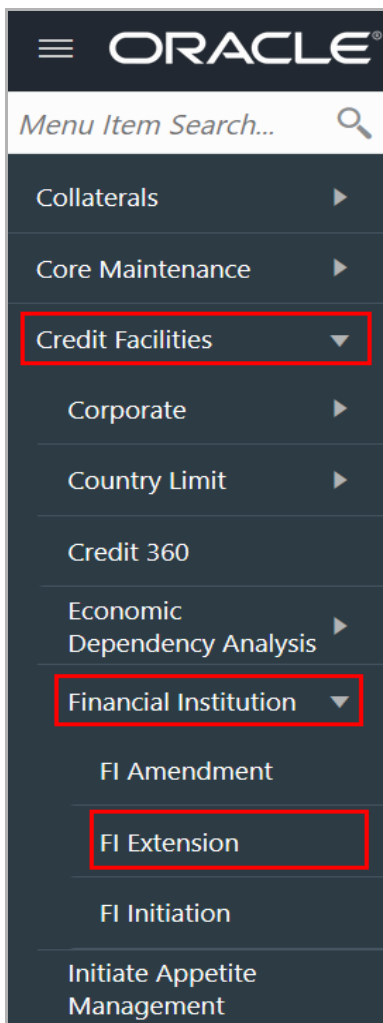
# Chapter 3 - Credit Initiation

## Credit Initiation

In this stage, the Relationship Manager can capture the customer's expiry extension request, and perform evaluation to determine the credit worthiness of the Financial Institution.

To initiate FI Credit Extension process, perform the following steps:

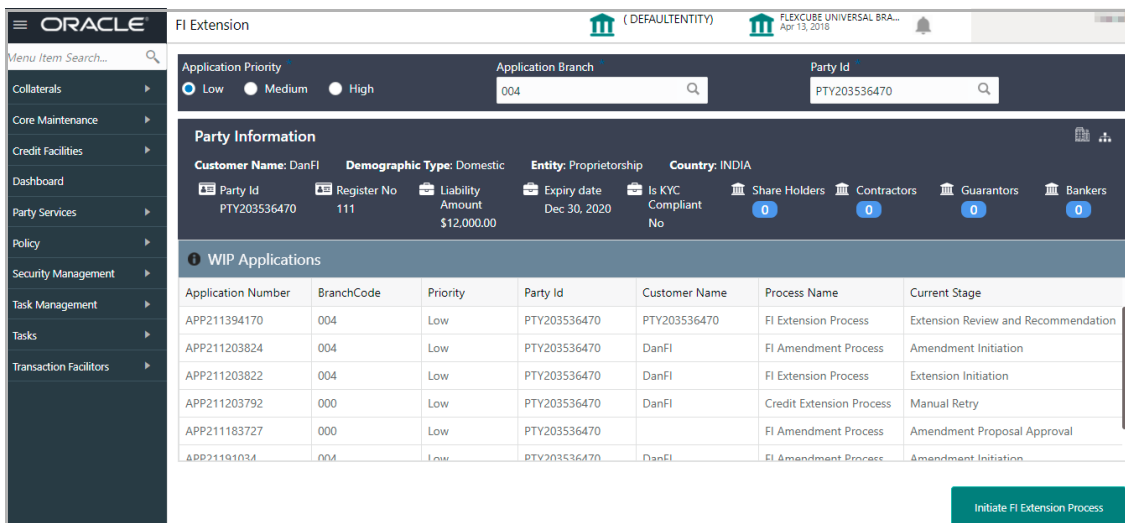
1. Login to OBCFPM.



2. Navigate to **Credit Facilities > Financial Institution > FI Extension** from the left menu. The *FI Extension* screen appears.



# Chapter 3 - Credit Initiation



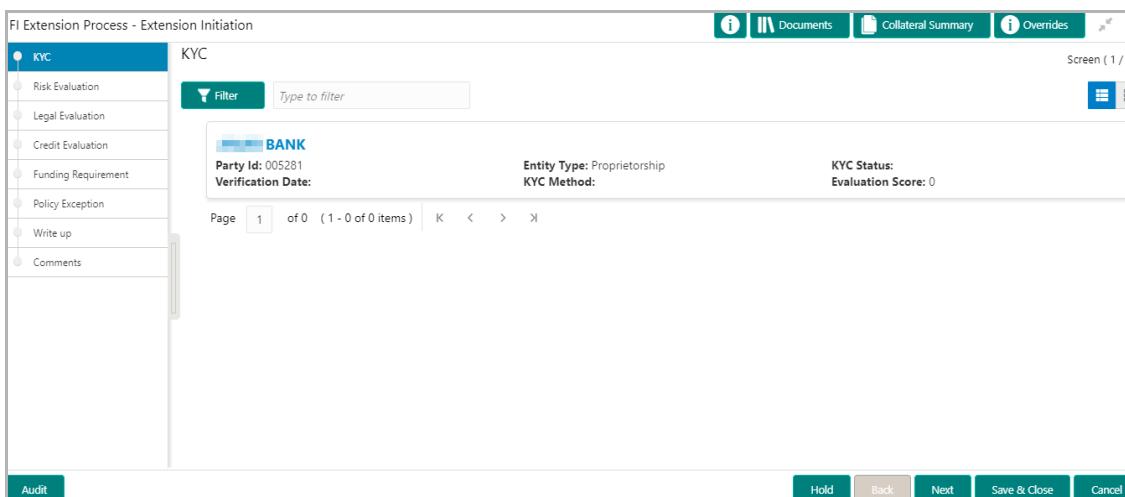
3. Select the FI extension **Application Priority**. The options available are Low, Medium, and High.
4. Select the **Application Branch**. Bank branches maintained in the system are displayed in the LOV.
5. Search and select the required **Party Id**.

The system displays the basic information about the selected party along with the WIP Applications available for the party.

6. Click **Initiate FI Extension Process**. The *Initiation - Kyc* page appears.

## KYC Evaluation

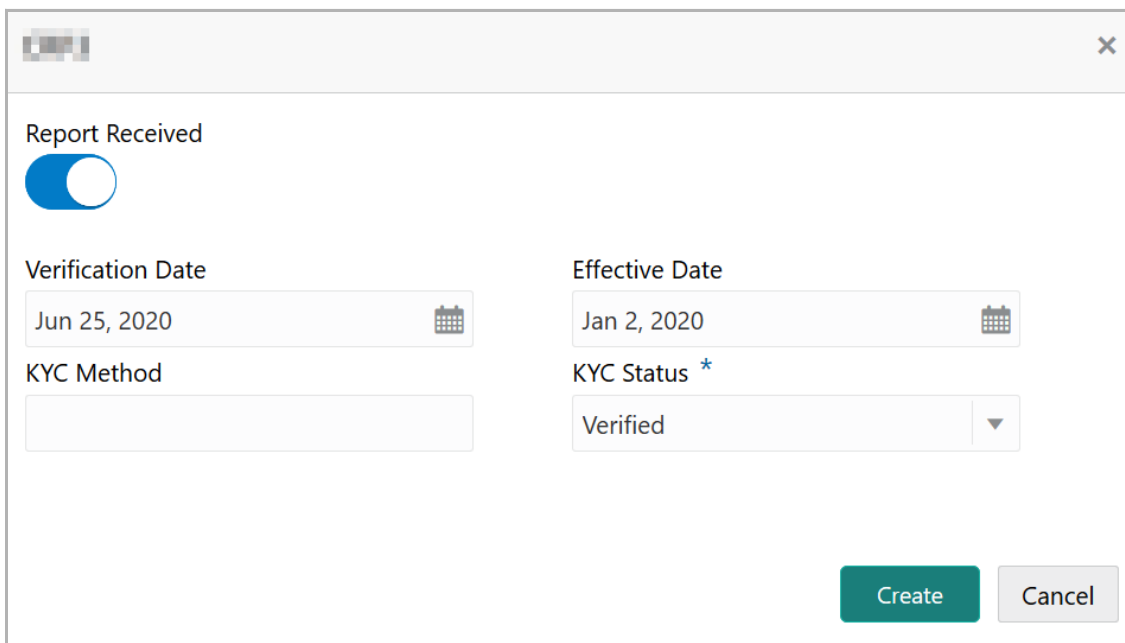
This data segment allows you to update the KYC details of the Financial Institution captured in FI Credit Proposal Initiation / Amendment process. KYC details must be up to date as it is necessary to determine the originality of the Financial Institution.



7. Click or mouse hover on the hamburger icon. The following options appears:

# Chapter 3 - Credit Initiation

- KYC Details
  - KYC Evaluation (appears only if this feature is enabled in Maintenance module)
8. To add the KYC Details, click **KYC Details** option. The *KYC Details* window appears:



Report Received

Verification Date: Jun 25, 2020

Effective Date: Jan 2, 2020

KYC Method

KYC Status \*: Verified

Create Cancel

9. If KYC report is available for the Financial Institution, enable the **Report Received** switch.
10. Click the calendar icon and select the **KYC Verification Date**.
11. Click the calendar icon and select the **Effective Date** on which the KYC verification is approved.
12. Type the **KYC Method**. For example: Field verification is a KYC Method.
13. Select the **KYC Status**. The options available are **Verified**, **Yet To Verify**, and **Verification Failed**.
14. Click **Create**. KYC details are updated in the *KYC* page as shown below.

# Chapter 3 - Credit Initiation

KYC

Screen ( 2 / 3 )

Filter Type to filter

**OFSSS**  
Party Id : **PTY203221262** Entity Type : **Pvt Ltd** KYC Status : **Verified**  
Verification Date : **20-11-16** KYC Method : **Field Verification**

Page 1 of 0 ( 1 - 0 of 0 items )

Hold Back Next Save & Close Cancel

15. To perform KYC evaluation, click the hamburger icon and select **KYC Evaluation**. Questionnaire maintained for the KYC evaluation appears.

Profitability

Score 3

Is the real financial strength significantly different from what is reflected in the financial statement?

Yes

No

Comment

Next Category

Total Score 9

Cancel Save

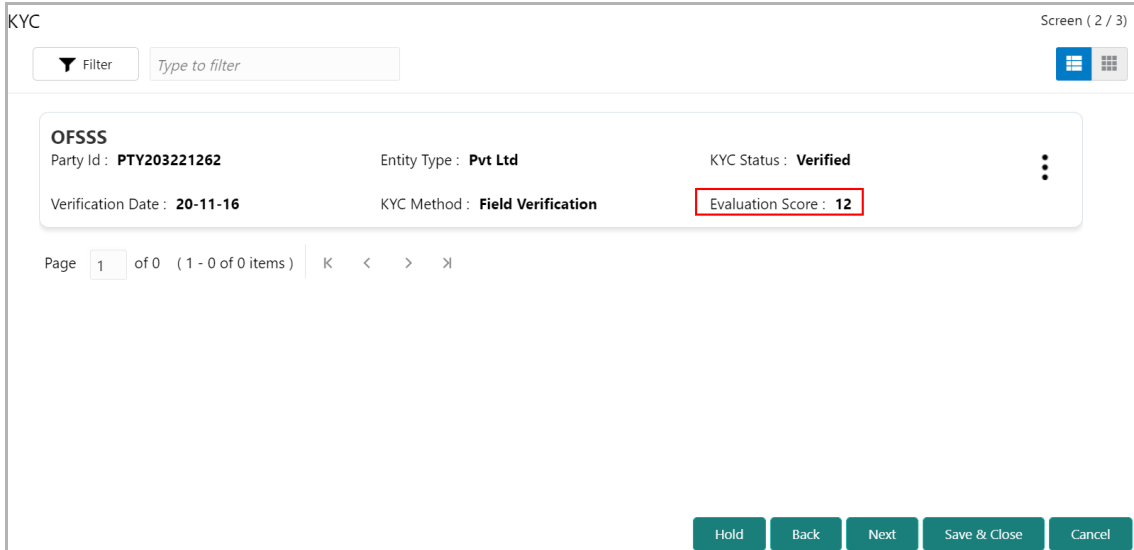
16. Select answers for the available questions and click **Next Category**.

17. Right arrow icon appears in case of multiple questions, click the right arrow and answer all the questions in all the category.

Total score is generated and displayed for the KYC evaluation based on each answer provided.

18. Click **Save**. The *KYC* page is updated with the Evaluation Score as shown below.

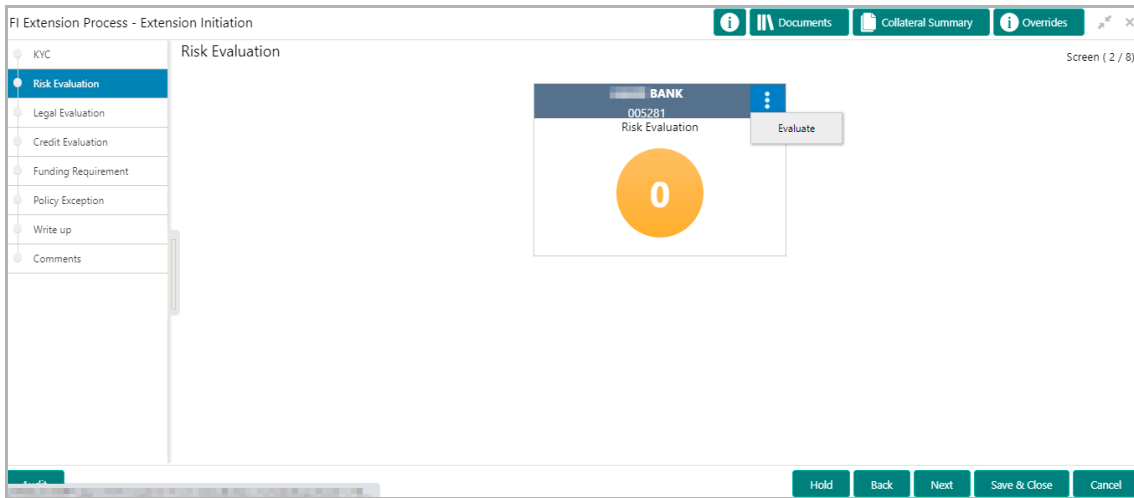
# Chapter 3 - Credit Initiation



19. After adding KYC details or performing KYC evaluation, click **Next**. The *Risk Evaluation* page appears:

## Risk Evaluation

This data segment allows you to perform questionnaire-based risk evaluation for the Financial Institution.



20. Click **Evaluate** in the Risk Evaluation tile. The *Questionnaire* window appears.

# Chapter 3 - Credit Initiation

test fi

Total Score 5

Score 1

**Financial Risk** 1/3

Number of days company was unable to perform its functions in the last year due to machinery break down

✓ 15 - 20 days

7 - 10 days

Above 20 days

Less than a week

10 - 15 days

Comment

Cancel Save

21. Select answers for the available questions and click **Next Category**.

22. Right arrow icon appears in case of multiple questions, click the right arrow and answer all the questions in all the category.

Risk score is generated and displayed for the Financial Institution based on the answers provided.

23. Click **Save**.

After performing the risk evaluation, a cumulative score appears in the Risk Evaluation tile.

24. Click **Next**. The *Legal Evaluation* page appears.

## Legal Evaluation

This data segment allows you to perform questionnaire-based legal evaluation for the Financial Institution.

FI Extension Process - Extension Initiation

Documents Collateral Summary Overrides

Screen ( 3 / 8)

Legal Evaluation

BANK

005281

Score

0

Evaluate

Hold Back Next Save & Close Cancel

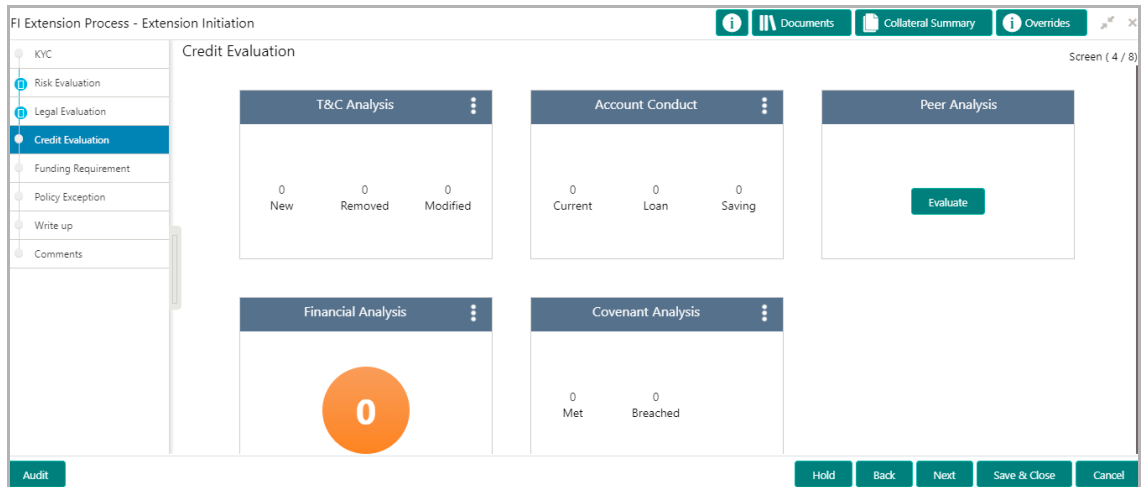
# Chapter 3 - Credit Initiation

Legal Evaluation is similar to Risk Evaluation. Refer “Risk Evaluation” on page 8 for information on performing legal evaluation.

25. After performing legal evaluation, click **Next**. The *Credit Evaluation* page appears.

## Credit Evaluation

This data segment allows you to perform credit evaluation to determine the credit worthiness of the Financial Institution.



26. To analyze the account conduct, click **Evaluate** in **Account Conduct** tile.

# Chapter 3 - Credit Initiation

Corporation > Account Conduct

Account OverView

Current Accounts      Loan Accounts      Deposit Accounts

Refresh   Add   View   Edit   Delete

Current Account No	Currency	Average Credit Balance	Average Debit Balance	Limit	Current Balance	No Of Excess In 6 Mo
489022244	USD	45000000000	30000000000		2000000000000	

Page 1 of 1 (1 of 1 items)   <   1   >

Comment

Enter text here...

Post

No items to display.

Close

27. To view the summary of current, loan and deposit accounts, click and expand the **Account Overview** section.

28. To add the current account, click **Add**. The *Current Account Performance Details* window appears.

# Chapter 3 - Credit Initiation

Current Account Performance Details

Current Account No *	489022244	Branch	004
Currency *	USD	Average Credit Balance *	\$45,000,000,000.00
Average Debit Balance *	\$3,000,000,000.00	Limit	
Current Balance	\$2,000,000,000,000.00	No Of Excess In 6 Months	0

OK Clear Cancel

29. Type the **Current Account No**.
30. Search and select the **Branch** and **Currency**.
31. Specify the following details in corresponding fields:
  - Average Credit Balance
  - Average Debit Balance
  - Limit
  - Current Balance
  - No Of Excess in 6 Months
32. Click **OK**. Details are added and displayed in *Current Accounts* page.
33. To refresh the current account list, click **Refresh**.
34. To view the current account details, select the current account and click **View**.
35. To modify the current account details, select the current account and click **Edit**.
36. To delete the current account details, select the current account and click **Delete**.
37. To add the loan account, click the **Loan Accounts** tab and then click **Add**. The *Loan Account Performance Details* window appears.



# Chapter 3 - Credit Initiation

Loan Account Performance Details

Loan Account No *	3245343	Currency *	USD
Sanctioned Amount *	\$450,000,000.00	Tenor (In Months)	30
EMI Paid	\$300,000,000.00	EMI Remaining	\$12.00
Balance Outstanding	\$150,000,000.00	Discrepancy	<input type="checkbox"/>

OK Clear Cancel

38. Type the **Loan Account No.**
39. Search and select the **Currency.**
40. Specify the following details in corresponding fields:
  - Sanctioned Amount
  - Tenor (In Months)
  - EMI Paid
  - EMI Remaining
  - Balance Outstanding
41. If there is a discrepancy in payment, enable the **Discrepancy** switch.
42. Click **OK**. Details are added and displayed in *Loan Accounts* page.
43. To refresh the loan account list, click **Refresh**.
44. To view the loan account details, select the loan account and click **View**.
45. To modify the loan account details, select the loan account and click **Edit**.
46. To delete the loan account details, select the loan account and click **Delete**.
47. To add the deposit account, click the **Deposit Accounts** tab and then click **Add**. The *Deposit Account Performance Details* window appears.

# Chapter 3 - Credit Initiation

Deposit Account Performance Details

Deposit Account No *	Account Type *
9000000022	Savings
Branch	Currency
004	USD
Balance	
\$5,000,000,000.00	

OK Clear Cancel

48. Type the **Deposit Account No**.
49. Select the **Account Type** from the drop down list.
50. Search and select the **Branch** and **Currency**.
51. Specify the **Balance** in deposit account.
52. Click **OK**. Details are added and displayed in *Deposit Accounts* page.
53. To refresh the deposit account list, click **Refresh**.
54. To view the deposit account details, select the deposit account and click **View**.
55. To modify the deposit account details, select the deposit account and click **Edit**.
56. To delete the deposit account details, select the deposit account and click **Delete**.
57. **Post** the **Comments** for the account conduct.
58. Close the *Account Conduct* window. A score is generated for the account conduct and displayed in the *Qualitative Analysis* window.
59. To perform peer analysis, click **Evaluate** in **Peer Analysis** tile. The *Peer Analysis* window appears.

# Chapter 3 - Credit Initiation

ACME Corporation > Peer Analysis

Period  Quarter

Score 0

History

Ratio	Benchmark	Value
No data to display.		

Comment

- size -

Enter text here...

No items to display.

60. Select the **Period** and the **Quarter** and then perform the peer analysis. A score is generated for the analysis.
61. **Post** the **Comment** for the Peer Analysis.
62. Click **Close**. The score is displayed in the *Qualitative Analysis* window.
63. To perform financial analysis, click **Evaluate** in the **Financial Analysis** tile. The *Financial Analysis* window appears.

# Chapter 3 - Credit Initiation

ACME Corporation > Financial Analysis

Period  Quarter

Score **0**

Ratio	Benchmark	Value	Variance	% Variance	Trend Analysis	Peer Analysis	Factor	Score	Comment
No items to display.									

Comment

Close

64. Select the **Period** and the **Quarter** and then perform the financial analysis. A score is generated for the analysis.
65. **Post** the **Comment** for the Financial Analysis.
66. Click **Close**. The score is displayed in the *Qualitative Analysis* window.
67. To perform covenant analysis, click **Evaluate** in the **Covenant Analysis** tile. The *Covenant Analysis* window appears.

# Chapter 3 - Credit Initiation

ACME Corporation > Covenant Analysis

N.A.  
No Of New Covenants Proposed

N.A.  
No Of Existing Covenants

New Covenant Proposed

No items to display.

Page 1 (0 of 0 items) < > 1 >

Existing Covenant Past Performance

No items to display.

Comment

Enter text here...

Post

No items to display.

Close

In Covenant Analysis window, the following details are displayed:

- New Covenant Proposed
- Existing Covenant Past Performance

68. View the covenant details and **Post** the **Comments**.

69. Click **Close**. Met and Breached covenants are displayed in **Covenants** tile.

70. To analyze terms & conditions, click **Evaluate** in the **T&C Analysis** tile. The *T&C Analysis* window appears.

# Chapter 3 - Credit Initiation

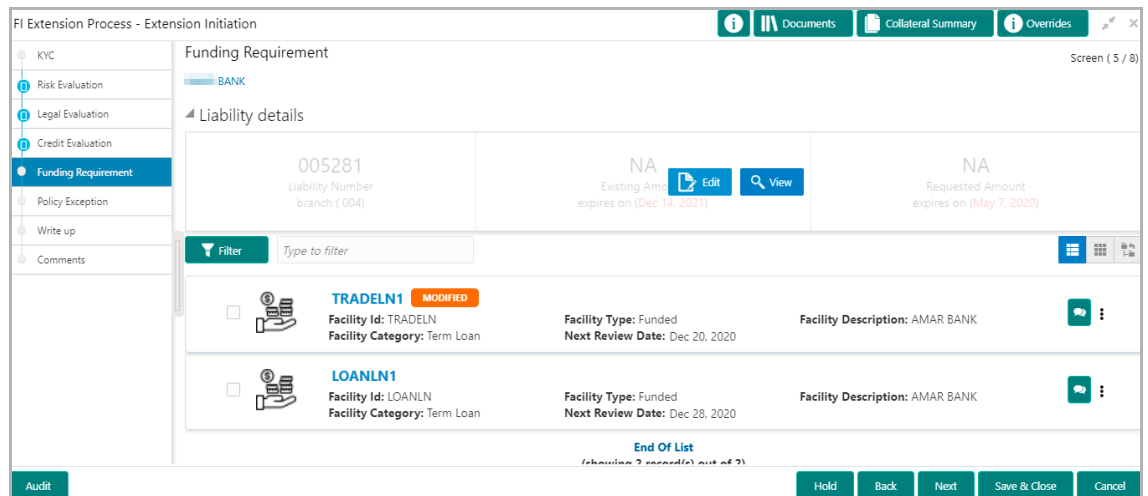
In *T&C Analysis* window, the following information are displayed:

- New Terms And Conditions Proposed
  - Existing Terms & conditions compliance
71. View the terms and conditions and then **Post** the **Comments**.
  72. Click **Close**. Count of New, Removed and Modified terms and conditions is displayed in the **T&C Analysis** tile.
  73. To perform the analysis again, click **Edit** in the corresponding tile.
  74. To capture comments for the analysis, click **Comment** in the corresponding tile.
  75. After performing credit evaluation, click **Next**. The *Funding Requirement* page appears.

## Funding Requirement

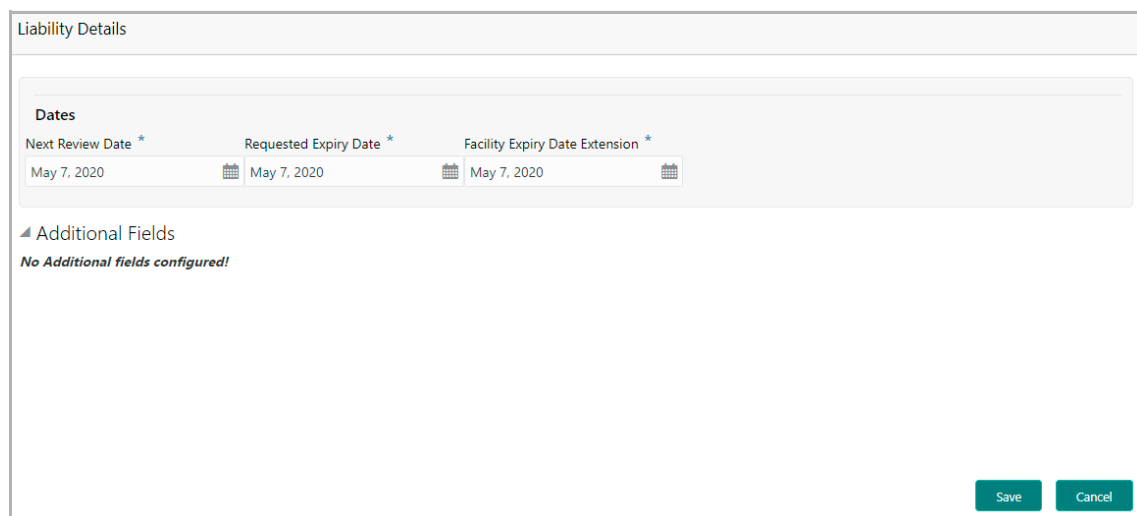
You can update the expiry date of liability and facilities offered to the Financial Institution (party) in this data segment.

# Chapter 3 - Credit Initiation



To update Facility Expiry Date at liability level:

76. Expand and mouse hover on the **Liability details** section. The **Edit** icon appears.
77. Click the **Edit** icon. The *Liability Details* window appears.



## Dates

78. Select the **Next Review Date** for the Credit Proposal Extension application.
79. Select the **Requested Expiry Date** for the liability based on your customer request.
80. In the **Facility Expiry Date Extension** field, specify the proposed extension date for facilities.
81. Click **Save**. Details are updated in the **Liability details** section.

# Chapter 3 - Credit Initiation



In Review and Recommendation stage, the stage specific field '**Proposed Expiry Date**' appears in the Liability Details window. The reviewer must capture their extended expiry date based on the customer performance.

To update Facility Expiry Date at facility level:

82. Click the hamburger icon in the corresponding facility record, and select **Edit Facility**. The *Facility Details* window appears:

The screenshot shows the 'Facility Details' window for a 'BANK - TL' facility. The window is divided into several sections. The top section contains 'Facility Basic Info' with fields for Line Code (TRADELN), Line Serial Number (1), Facility Description (BANK), and Parent Facility Id. Below this is the 'Schedule' section with Facility Type (Funded), Facility Category (TL - Term Loan), Next Review Date (Dec 20, 2020), and Line Start Date (Feb 12, 2020). The 'Tenor Restrictions' section includes Cascade and Currency (USD) fields. The 'Exposure' section has Project Id, Availability Period (in months), and Commitment Status (Committed, Uncommitted, Cascade). The 'Fee' section includes Secured? (with Cascade option), Revaluation Required, and Rate Agreement Required checkboxes. The 'Pool Linkage' section shows Line Expiry Date (Mar 15, 2021) and Sanctioned Amount (\$200,000.00). The 'Pricing' section displays Available Amount (\$200,000.00), OSUC Amount (\$0.00), Total repaid amount (\$0.00), and Outstanding utilized amount (\$0.00). The 'Facility collateral linkage' section includes Extended Expiry Date (May 6, 2020) and Net Utilization (\$0.00). The 'Credit Rating' section shows Peak Utilization (\$0.00) and Average Utilization (\$0.00). The 'FX Rate Revaluation' section displays Released Amount (\$200,000.00). The 'Utilization History' section is empty. At the bottom, there is an 'Additional Fields' section with a 'UDF' (User Defined Field) table containing Country Code and Description columns.

83. Specify the **Extended Expiry Date** for the facility.

84. Click **Save** and then click **Close**.

## **Filtering Facility**

85. To filter the required facility from the list, click **Filter** button. The *Filter* window appears.



# Chapter 3 - Credit Initiation

**Filter** Reset Apply

Limit  
 Joint Customer

---

Status  
 New  
 Modified  
 Removed

---

Facility Type  
 Funded  
 Non Funded

---

Product Type  
 Term Loan  
 Working Capital Finance  
 AR Finance  
 OverDraft  
 Letter Of Credit  
 Guarantee  
 Others

---

Currency  
USD

---

From Amount

To Amount

86. Type and / or select the filter parameters.

87. Click **Apply**. Facility that matches the filter parameters are displayed.

88. To filter the facility using single filter parameter, type the parameter directly in **Type to filter** text box.



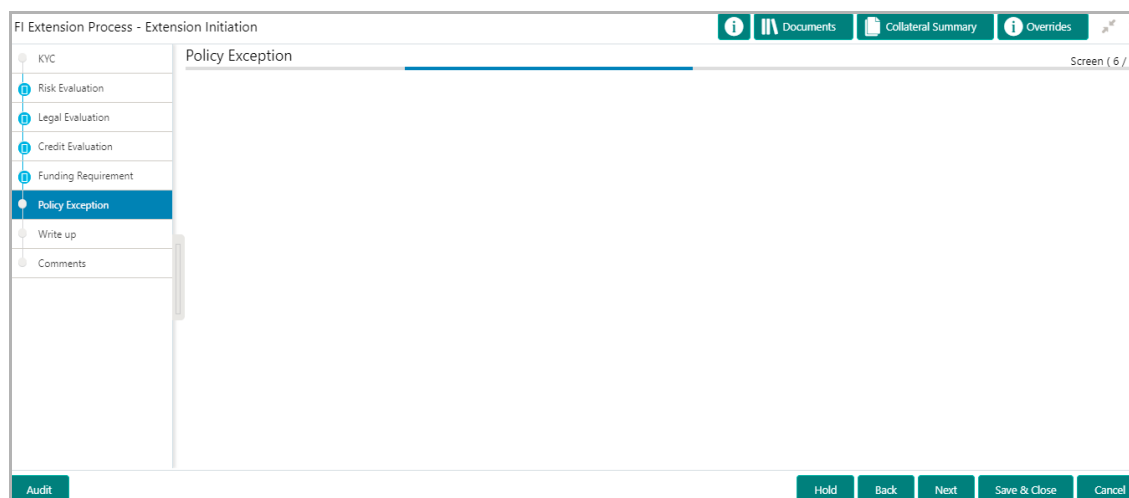
Minimum 3 characters need to be entered in the Type to filter text box to filter the facilities.

# Chapter 3 - Credit Initiation

- 89. To delete the facility, **select** the facility and click delete icon.
- 90. To change the layout of facility details to table view, click the **Table View** icon.
- 91. To change the layout of facility details to list view, click the **List View** icon.
- 92. To go to the next page, click **Next**. The *Policy Exception* page appears.

## Policy Exception

This data segment displays the policy exceptions for the Financial Institution, if any.



- 93. After viewing the policy exceptions, click **Next**. The *Writeup* page appears.

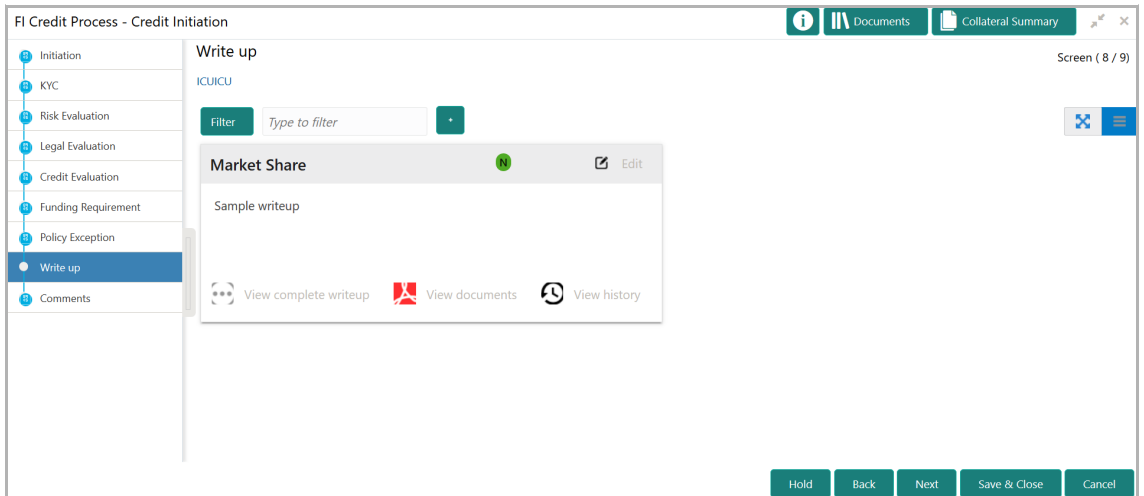
## Writeup

This data segment allows you to add writeup for the party in the available writeup categories. The history of writeup for the customer will be available to the users throughout the customer's association with the bank.

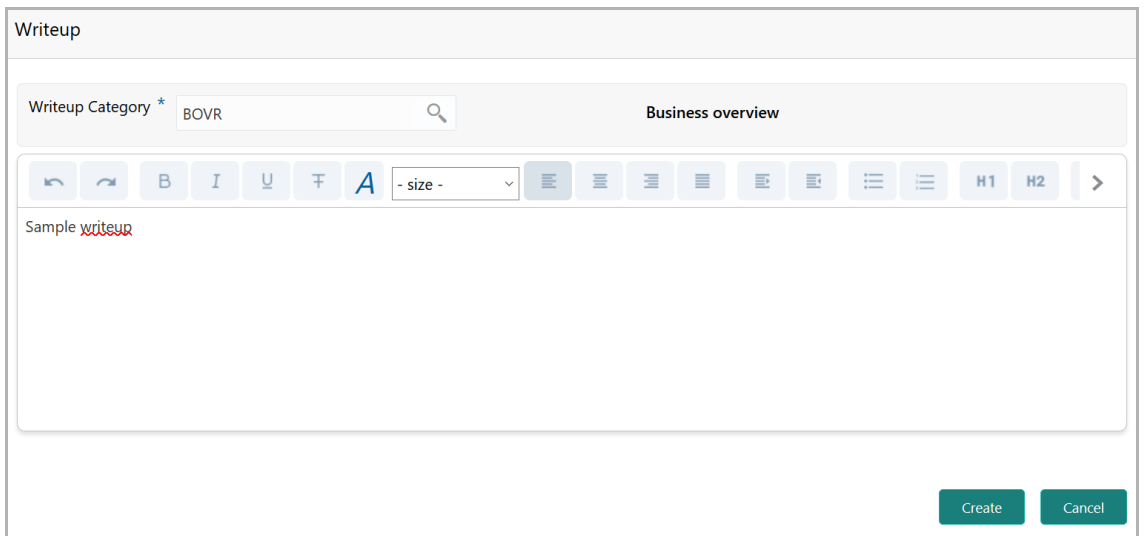


Write up data segment appears only if that data segment is enabled in the Maintenance module.

# Chapter 3 - Credit Initiation



94. Click the add icon. The *Write Up* window appears:



95. Click the search icon in the **Writeup Category** field. The *Fetch Writeup Category* window with the list of categories maintained in the Maintenance module appears:

# Chapter 3 - Credit Initiation

Writeup Category Code	Writeup Category Description
PURP	Facility Purpose
PRIC	Facility Pricing Writeup
F005	Facility Customer Relationship Writeup
MKTI	Market Intelligence
BOVR	Business overview
CALL	Call Report
PIPE	PIPELINE

Page 1 of 1 (1 - 7 of 7 items) | K < 1 > »

96. Click on the required category code. Selected code is displayed in the **Writeup Category** field.

97. Type the observations in the text box and click **Create**. The observations are added in the Write Up page as shown below:

Write up Screen ( 5 / 6 )

Corporation

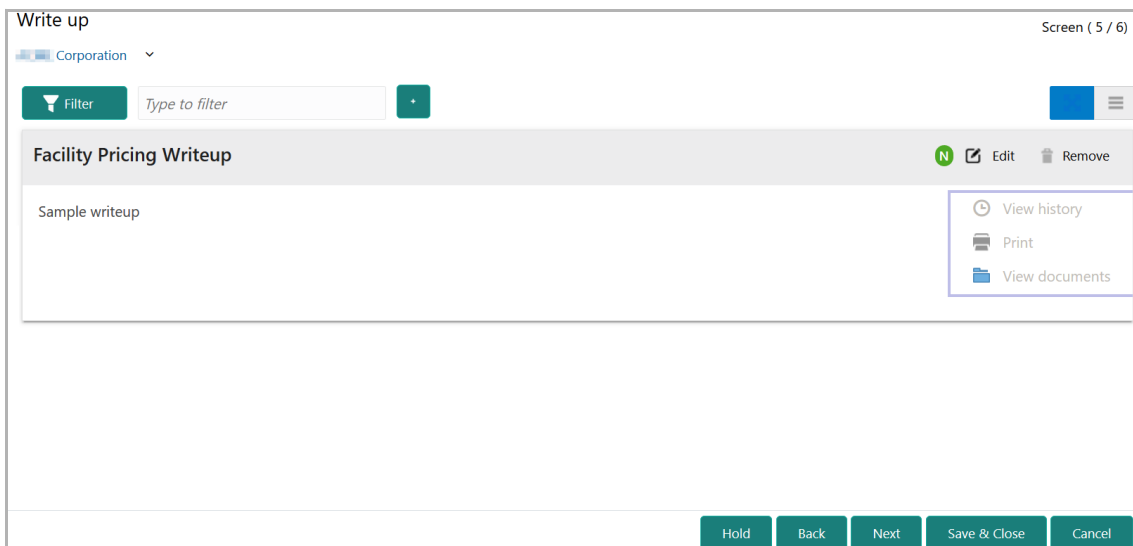
Filter

**Facility Purpose** N Edit Remove

Sample Writeup

98. To change the layout of Write up data segment to the expanded view, click the Expanded View icon at the top right corner. The write up is expanded as shown below:

# Chapter 3 - Credit Initiation

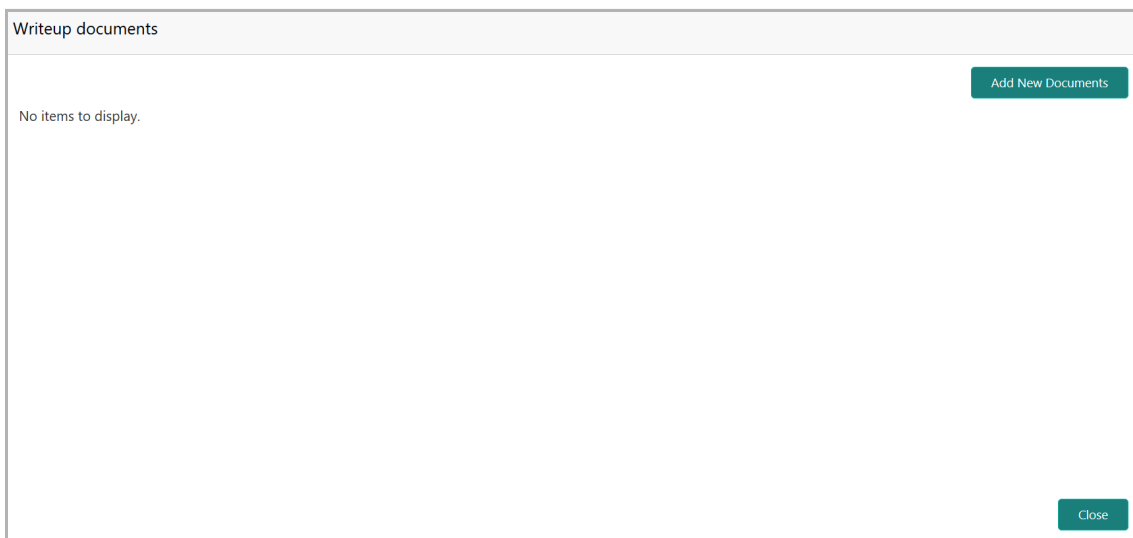


99. To modify the writeup, click the **Edit** icon and change the information.
100. To delete the writeup, click the **Remove** icon. A confirmation message appears.
101. Click **Yes**. The writeup is removed.
102. To view the writeup history, click the **View history** icon.
103. To print the write up, click the **Print** icon.



To print the write up from tile view, click the **View complete writeup** icon and then click the **Print** icon.

104. To attach / view writeup related documents, click **View Documents** icon. The following window appears:



105. To add new documents, click **Add New Documents**.

# Chapter 3 - Credit Initiation

106. To exit the Writeup documents window, click **Close**.
107. To go to the next page, click **Next**. The *Comments* page appears.

## Comments

This data segments allows you to post overall comments for the Initiation stage. Posting comments helps the user of next stage to better understand the application.

108. Type the necessary comments in the text box and click **Post**. Comment is posted.
109. To hold the FI credit proposal extension process, click **Hold**.
110. To go back to the previous stage, click **Back**.
111. To save the process for future edit, click **Save & Close**.
112. To submit the application for review, click **Submit**.
113. To exit the process without saving the information, click **Cancel**.

Upon clicking the **Submit** button, the *Policy Exception* window appears.

# Chapter 3 - Credit Initiation

Policy Exceptions

1 Policy exceptions Checklist

All

00 Total 00 Met 00 Breached

**Minimum eligibility criteria**

00 Total 00 Met 00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Products**

00 Total 00 Met 00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Pricing**

00 Total 00 Met 00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Unsecured lending**

00 Total 00 Met 00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Document**

00 Total 00 Met 00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Collateral**

00 Total 00 Met 00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Covenants**

00 Total 00 Met 00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Terms & Conditions**

00 Total 00 Met 00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

By default, policy exceptions are displayed for both the party and its child party.

114. To view the policy exception detail specific to party or child party, select the party from the drop down list at top left corner.

115. Click the **Checklist** data segment.

# Chapter 3 - Credit Initiation

The screenshot shows a web application window with a close button (X) in the top right corner. A progress bar at the top indicates two steps: 'Policy exceptions' (step 1, marked with a white circle) and 'Checklist' (step 2, marked with a blue circle containing the number 2). Below the progress bar, a white box contains the text 'No items to display.' In the bottom right corner, there is a dropdown menu labeled '\* Outcome' with 'Proceed' selected, and a green 'Submit' button.

116. Select the **Outcome** as **PROCEED**.

117. Click **Submit**.

Upon submitting the FI credit proposal extension application, the application is moved to Review and Recommendation stage.

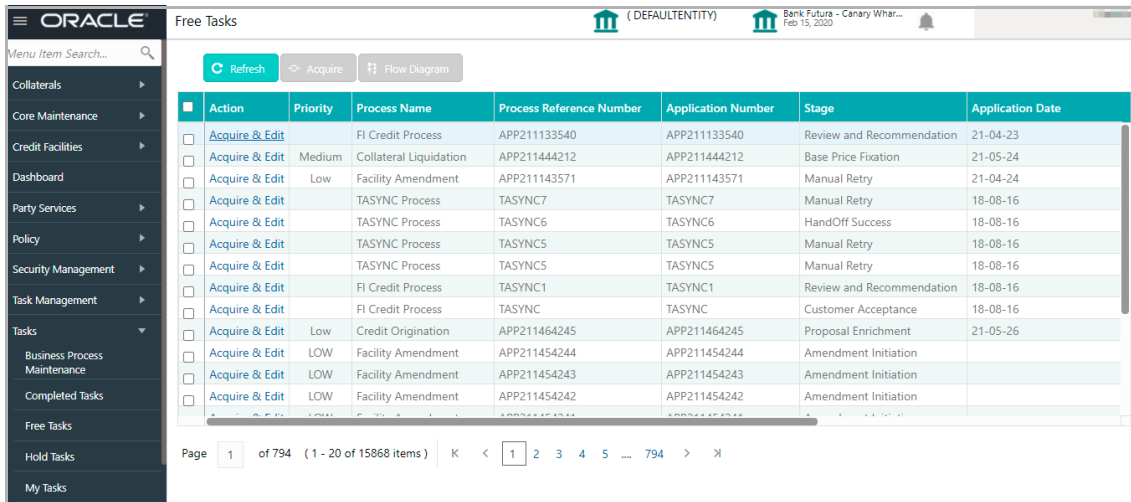


# Chapter 4 - Review and Recommendation

## Review and Recommendation

In this stage, the user configured for this stage must review the Credit Proposal Extension application and provide their recommendations based on credit performance of the Financial Institution. Additionally, the details captured in the initiation stage can be managed or new record can be created based on the requirement.

1. Navigate to **Tasks > Free Tasks** from the left menu. The *Free Tasks* page appears:



The screenshot shows the Oracle Free Tasks page. The table contains the following data:

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date
Acquire & Edit		FI Credit Process	APP211133540	APP211133540	Review and Recommendation	21-04-23
Acquire & Edit	Medium	Collateral Liquidation	APP211444212	APP211444212	Base Price Fixation	21-05-24
Acquire & Edit	Low	Facility Amendment	APP211143571	APP211143571	Manual Retry	21-04-24
Acquire & Edit		TASYNC Process	TASYNC7	TASYNC7	Manual Retry	18-08-16
Acquire & Edit		TASYNC Process	TASYNC6	TASYNC6	HandOff Success	18-08-16
Acquire & Edit		TASYNC Process	TASYNC5	TASYNC5	Manual Retry	18-08-16
Acquire & Edit		TASYNC Process	TASYNC5	TASYNC5	Manual Retry	18-08-16
Acquire & Edit		FI Credit Process	TASYNC1	TASYNC1	Review and Recommendation	18-08-16
Acquire & Edit		FI Credit Process	TASYNC	TASYNC	Customer Acceptance	18-08-16
Acquire & Edit	Low	Credit Origination	APP211464245	APP211464245	Proposal Enrichment	21-05-26
Acquire & Edit	LOW	Facility Amendment	APP211454244	APP211454244	Amendment Initiation	
Acquire & Edit	LOW	Facility Amendment	APP211454243	APP211454243	Amendment Initiation	
Acquire & Edit	LOW	Facility Amendment	APP211454242	APP211454242	Amendment Initiation	

2. **Acquire & edit** the required Review and Recommendation task. The *Review and Recommendation - FI Summary* page appears:

# Chapter 4 - Review and Recommendation

FI Extension Process - Extension Review and Recommendation

FI Summary Screen (1 / 8)

AMAR BANK

### Party Information

Customer Name: AMAR BANK    Demographic Type: Domestic    Entity: Proprietorship    Country: Great Britain

Party Id: 005281    Register No: 1234    Liability Amount:    Expiry date: Dec 14, 2021    Is KYC Compliant: No

Share Holders: 0    Contractors: 0    Guarantors: 0    Bankers: 0

### Facility Summary

Liability Utilized Amount: \$200,000.00

Liability OverUtilized Amount: \$200,000.00

### Collateral summary

\$0.00

Total collateral value

No data to display

### Pricing

0

Total Pricing

0 Interest

Added Modified Removed

0 Charges

Added Modified Removed

0 Commission

Added Modified Removed

### Covenants

0

Total Covenants

0 Entry vice

0 Facility wise

0 Financial

0 Non Financial

Newly Added: 0 Financial, 0 Non Financial

Met: 0 Financial, 0 Non Financial

Breached: 0 Financial, 0 Non Financial

### Terms & conditions

0

Total Terms and Conditions

0 Entry

0 Facility

0 Pre disbursement

0 Post disbursement

Newly added: 0 Pre disbursement, 0 Post disbursement

Met: 0 Pre disbursement, 0 Post disbursement

Breached: 0 Pre disbursement, 0 Post disbursement

### Group entities

1

### Groupwise Exposure Details

No data to display

### Connected Parties

Gross Facility Amount Contribution

No data to display

### ★ Ratings

No items to display.

### Financial Profile

Show results for: Previous 3 years

Category	2018-2019	Variance %	2019-2020	Variance %	2020-2021
No data to display.					

### Projections

Show results for: Next 3 years

Category	2021-2022	Variance %	2022-2023	Variance %	2023-2024
No data to display.					

Audit
Hold    Back    Next    Save & Close    Cancel

# Chapter 4 - Review and Recommendation

---



For information on actions that can be performed in the *FI Summary* page, refer **Credit 360 User Manual** Chapter.

Review and Recommendation stage is similar to the Initiation stage. Refer **Initiation** chapter for field level explanation.

Upon selecting the **Outcome** as 'Proceed' and clicking **Submit**, the FI Credit Proposal Extension application is moved to the Approval stage.

# Chapter 5 - Approval

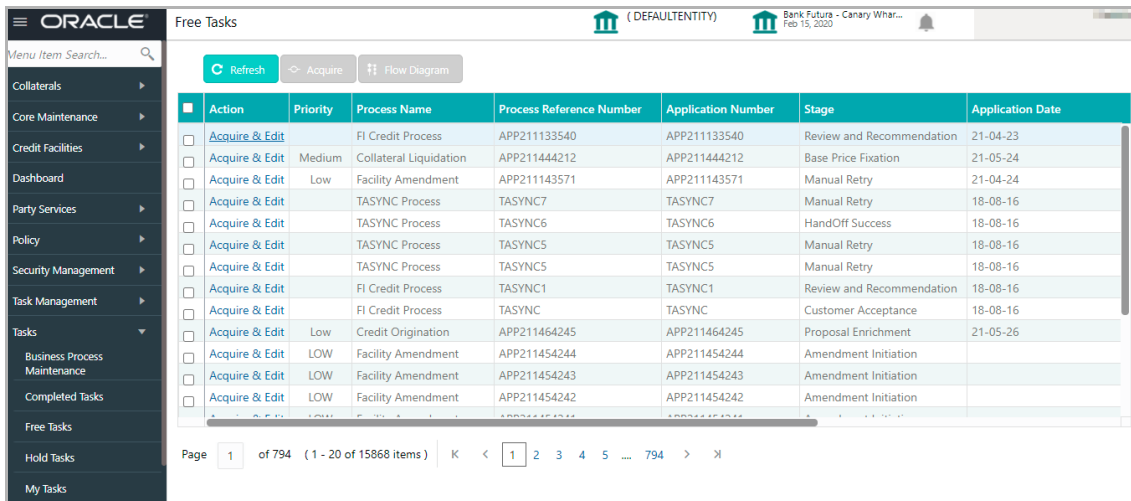
## Approval

In this stage, the higher officials such as the head of credit department in the bank must review the FI Credit Proposal Extension application and make necessary decision such as Approve or Reject the application.

Only approval steps are provided in this chapter. Refer **Credit Initiation** chapter for field level explanation on all the data segments in this stage.

To approve the facility, perform the following steps:

1. Navigate to **Tasks > Free Tasks** from the left menu. The *Free Tasks* page appears:



The screenshot shows the Oracle Free Tasks page. The left sidebar contains a navigation menu with categories like Collaterals, Core Maintenance, Credit Facilities, Dashboard, Party Services, Policy, Security Management, Task Management, Tasks, Business Process Maintenance, Completed Tasks, Free Tasks, Hold Tasks, and My Tasks. The 'Free Tasks' category is selected. The main content area displays a table with the following columns: Action, Priority, Process Name, Process Reference Number, Application Number, Stage, and Application Date. The table contains 15 rows of tasks, each with a checkbox in the Action column. The first row is 'Acquire & Edit' with priority 'Low' and process name 'FI Credit Process'. The second row is 'Acquire & Edit' with priority 'Medium' and process name 'Collateral Liquidation'. The third row is 'Acquire & Edit' with priority 'Low' and process name 'Facility Amendment'. The fourth row is 'Acquire & Edit' with priority 'Low' and process name 'TASYNC Process'. The fifth row is 'Acquire & Edit' with priority 'Low' and process name 'TASYNC Process'. The sixth row is 'Acquire & Edit' with priority 'Low' and process name 'TASYNC Process'. The seventh row is 'Acquire & Edit' with priority 'Low' and process name 'FI Credit Process'. The eighth row is 'Acquire & Edit' with priority 'Low' and process name 'FI Credit Process'. The ninth row is 'Acquire & Edit' with priority 'Low' and process name 'Credit Origination'. The tenth row is 'Acquire & Edit' with priority 'LOW' and process name 'Facility Amendment'. The eleventh row is 'Acquire & Edit' with priority 'LOW' and process name 'Facility Amendment'. The twelfth row is 'Acquire & Edit' with priority 'LOW' and process name 'Facility Amendment'. The thirteenth row is 'Acquire & Edit' with priority 'LOW' and process name 'Facility Amendment'. The fourteenth row is 'Acquire & Edit' with priority 'LOW' and process name 'Facility Amendment'. The fifteenth row is 'Acquire & Edit' with priority 'LOW' and process name 'Facility Amendment'. The table is paginated, showing page 1 of 794 (1 - 20 of 15868 items).

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date
<input type="checkbox"/> Acquire & Edit		FI Credit Process	APP211133540	APP211133540	Review and Recommendation	21-04-23
<input type="checkbox"/> Acquire & Edit	Medium	Collateral Liquidation	APP211444212	APP211444212	Base Price Fixation	21-05-24
<input type="checkbox"/> Acquire & Edit	Low	Facility Amendment	APP211143571	APP211143571	Manual Retry	21-04-24
<input type="checkbox"/> Acquire & Edit		TASYNC Process	TASYNC7	TASYNC7	Manual Retry	18-08-16
<input type="checkbox"/> Acquire & Edit		TASYNC Process	TASYNC6	TASYNC6	HandOff Success	18-08-16
<input type="checkbox"/> Acquire & Edit		TASYNC Process	TASYNC5	TASYNC5	Manual Retry	18-08-16
<input type="checkbox"/> Acquire & Edit		TASYNC Process	TASYNC5	TASYNC5	Manual Retry	18-08-16
<input type="checkbox"/> Acquire & Edit		FI Credit Process	TASYNC1	TASYNC1	Review and Recommendation	18-08-16
<input type="checkbox"/> Acquire & Edit		FI Credit Process	TASYNC	TASYNC	Customer Acceptance	18-08-16
<input type="checkbox"/> Acquire & Edit	Low	Credit Origination	APP211464245	APP211464245	Proposal Enrichment	21-05-26
<input type="checkbox"/> Acquire & Edit	LOW	Facility Amendment	APP211454244	APP211454244	Amendment Initiation	
<input type="checkbox"/> Acquire & Edit	LOW	Facility Amendment	APP211454243	APP211454243	Amendment Initiation	
<input type="checkbox"/> Acquire & Edit	LOW	Facility Amendment	APP211454242	APP211454242	Amendment Initiation	
<input type="checkbox"/> Acquire & Edit	LOW	Facility Amendment	APP211454241	APP211454241	Amendment Initiation	

2. **Acquire & Edit** the required Approval task. The *Approval - FI Summary* page appears:

# Chapter 5 - Approval

FI Extension Process - Extension Proposal Approval
Documents Collateral Summary Overrides
Screen ( 1 / 8 )

- FI Summary
- Risk Evaluation
- Legal Evaluation
- Credit Evaluation
- Funding Requirement
- Policy Exception
- Write up
- Comments

**FI Summary**
AMAR BANK

**Party Information**

**Facility Summary**

**Collateral summary**

**Pricing**

**Covenants**

**Terms & conditions**

**Financial Profile**

**Projections**

**Group entities**

**Groupwise Exposure Details**

**Connected Parties**

**★ Ratings**

# Chapter 5 - Approval

3. Navigate to the *Funding Requirement* page by clicking **Next**.

The screenshot shows the 'Funding Requirement' page with a 'Liability details' section. It lists two facilities: 'TRADELN1' (modified) and 'LOANLN1'. Each facility entry includes its ID, category (Term Loan), type (Funded), and next review date. The 'TRADELN1' facility has a next review date of Dec 20, 2020, while 'LOANLN1' has a next review date of Dec 28, 2020. Both facilities are described as 'BANK'. The page also shows a filter bar and navigation buttons at the bottom.

4. Mouse hover on the **Liability Details** section and click the edit icon. The *Liability Details* window appears.

The 'Liability Details' window displays a table of dates for the selected facility. The table has five columns: 'Next Review Date', 'Requested Expiry Date', 'Facility Expiry Date Extension', 'Proposed Expiry Date', and 'Approved Expiry Date'. All dates are set to May 7, 2020 or May 7, 2021. The 'Approved Expiry Date' column is highlighted with a red box. Below the table, there is a section for 'Additional Fields' which is currently empty, with a message 'No Additional fields configured!'. 'Save' and 'Cancel' buttons are located at the bottom right.

5. Specify the **Approved Expiry Date**.



Approved Expiry Date can be before or after the Requested or Proposed Expiry Date.

6. Click **Save**. The approval details are saved.

7. In the *Funding Requirement* page, click the hamburger icon in the required facility and select **Edit**. The *Facility Details* window appears.

# Chapter 5 - Approval

The screenshot shows the 'Facility Details' window for a facility named 'BANK - TL'. The 'Extended Expiry Date' field is highlighted with a red box and contains the value 'May 6, 2020'. Other visible fields include Line Code (TRADELN), Line Serial Number (1), Facility Description (BANK), Facility Type (Funded), Facility Category (TL - Term Loan), Next Review Date (Dec 20, 2020), Line Start Date (Feb 12, 2020), Currency (USD), Project Id, Availability Period (in months), Commitment Status (Uncommitted), Sanctioned Amount (\$200,000.00), Available Amount (\$200,000.00), OSUC Amount (\$0.00), Total repaid amount (\$0.00), Outstanding utilized amount (\$0.00), Net Utilization (\$0.00), Peak Utilization (\$0.00), and Average Utilization (\$0.00). The 'Additional Fields' section shows a UDF (User Defined Field) with Country Code and Description fields.

In the above window, the **Extended Expiry Date** recommended in the Review and Recommendation stage is displayed.

8. Modify the **Extended Expiry Date**, if required.
9. Click **Save**.
10. To exit the *Facility Details* window, click **Close**.
11. In the *Funding Requirement* page, click **Next** to go to the *Comments* page.
12. **Post** comments, if required.
13. Click **Submit**. The *Policy Exception* window appears.
14. Click the **Checklist** data segment and select the **Outcome** as 'Approve'.
15. Click **Submit**. The proposal is sent to the Draft Generation stage.

To reject the facility, select the **Outcome** as 'Reject' and click **Submit**.

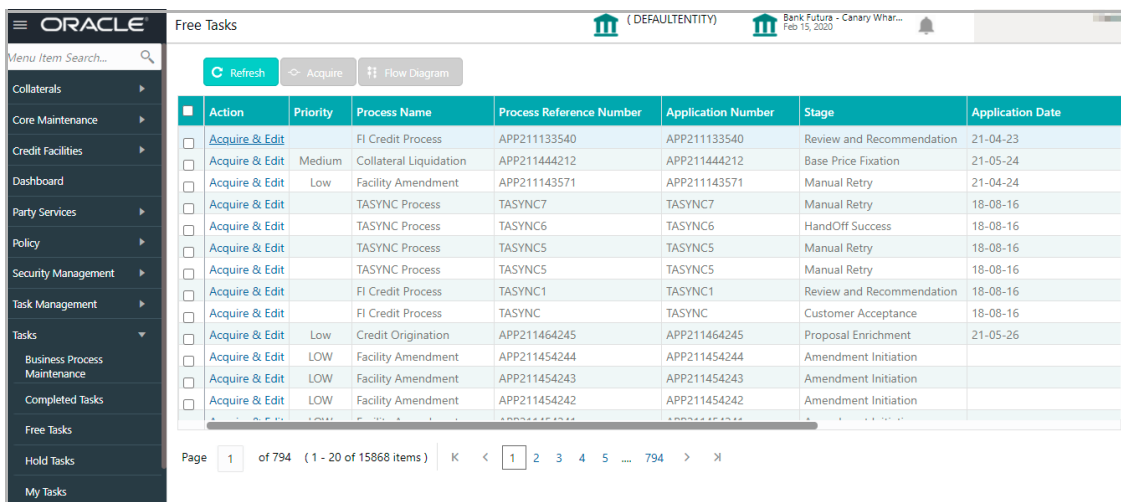
# Chapter 6 - Draft Generation

## Draft Generation

In this stage, customer's communication address can be configured and the draft document can be generated for customer acceptance.

To generate draft for the proposal, perform the following steps:

1. Navigate to **Tasks > Free Tasks**. The *Free Task* page appears.



The screenshot shows the Oracle Free Tasks page. The table contains the following data:

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date
Acquire & Edit		FI Credit Process	APP211133540	APP211133540	Review and Recommendation	21-04-23
Acquire & Edit	Medium	Collateral Liquidation	APP211444212	APP211444212	Base Price Fixation	21-05-24
Acquire & Edit	Low	Facility Amendment	APP211143571	APP211143571	Manual Retry	21-04-24
Acquire & Edit		TASYNC Process	TASYNC7	TASYNC7	Manual Retry	18-08-16
Acquire & Edit		TASYNC Process	TASYNC6	TASYNC6	HandOff Success	18-08-16
Acquire & Edit		TASYNC Process	TASYNC5	TASYNC5	Manual Retry	18-08-16
Acquire & Edit		TASYNC Process	TASYNC5	TASYNC5	Manual Retry	18-08-16
Acquire & Edit		FI Credit Process	TASYNC1	TASYNC1	Review and Recommendation	18-08-16
Acquire & Edit		FI Credit Process	TASYNC	TASYNC	Customer Acceptance	18-08-16
Acquire & Edit	Low	Credit Origination	APP211464245	APP211464245	Proposal Enrichment	21-05-26
Acquire & Edit	LOW	Facility Amendment	APP211454244	APP211454244	Amendment Initiation	
Acquire & Edit	LOW	Facility Amendment	APP211454243	APP211454243	Amendment Initiation	
Acquire & Edit	LOW	Facility Amendment	APP211454242	APP211454242	Amendment Initiation	

2. **Acquire & Edit** the required draft generation task. The *Draft Generation - FI Summary* page appears.



# Chapter 6 - Draft Generation

FI Extension Process - Draft Generation

FI Summary

AMAR BANK

Party Information

Customer Name: AMAR BANK Demographic Type: Domestic Entity: Proprietorship Country: Great Britain

Party Id: 005281 Register No: 1234 Liability Amount: Expiry date: Dec 14, 2021 Is KYC Compliant: No Share Holders: 0 Contractors: 0 Guarantors: 0 Bankers: 0

Facility Summary

Liability Utilized Amount: \$200,000.00 Liability OverUtilized Amount: \$200,000.00

Collateral summary

\$0.00 Total collateral value

Pricing

0 Total Pricing

Interest: 0 Charges: 0 Commission: 0

Added Modified Removed Added Modified Removed Added Modified Removed

Covenants

0 Total Covenants

Entry Wise: 0 Facility Wise: 0 Financial: 0 Non Financial: 0

Newly Added: 0 Financial: 0 Non Financial: 0

Met: 0 Financial: 0 Non Financial: 0

Breached: 0 Financial: 0 Non Financial: 0

Terms & conditions

0 Total Terms and Conditions

Entry: 0 Facility: 0 Pre disbursement: 0 Post disbursement: 0

Newly added: 0 Pre disbursement: 0 Post disbursement: 0

Met: 0 Pre disbursement: 0 Post disbursement: 0

Breached: 0 Pre disbursement: 0 Post disbursement: 0

Group entities

1

Groupwise Exposure Details

No data to display

Connected Parties

Gross Facility Amount Contribution

No data to display

★ Ratings

No items to display.

Financial Profile

Show results for: Previous 3 years

Category	2018-2019	Variance %	2019-2020	Variance %	2020-2021
No data to display.					

Projections

Show results for: Next 3 years

Category	2021-2022	Variance %	2022-2023	Variance %	2023-2024
No data to display.					

Audit Hold Back Next Save & Close Cancel

# Chapter 6 - Draft Generation



For information on actions that can be performed in the *FI Summary* page, refer **Credit 360 User Manual**.

3. After performing necessary actions in the *FI Summary* page, click **Next**. The *Draft Generation* page appears.

Draft Generation Screen ( 2 / 3 )

FAC01

+ FAC01

[Generate Document](#)

Hold Back Next Save & Close Cancel

4. Click **Generate Document**. The *Draft Generation Details* window appears.

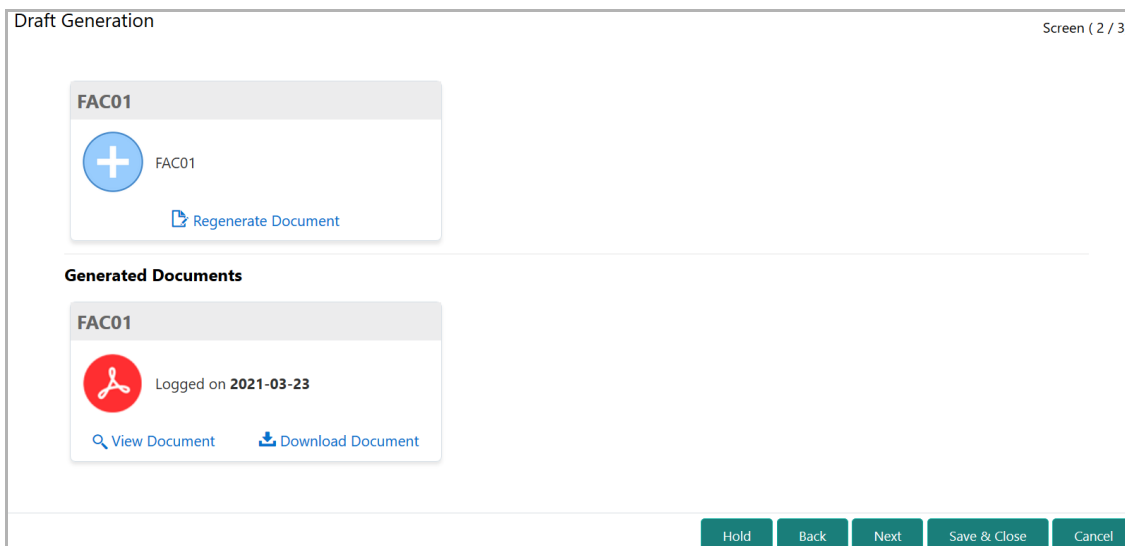
Draft Generation Details

Communication Type	E-Mail To *
<b>Email</b>	<input type="text" value="john_doe@example.com"/>
E-Mail CC	Subject *
<input type="text" value="john_doe@example.com"/>	<input type="text" value="Proposal draft"/>

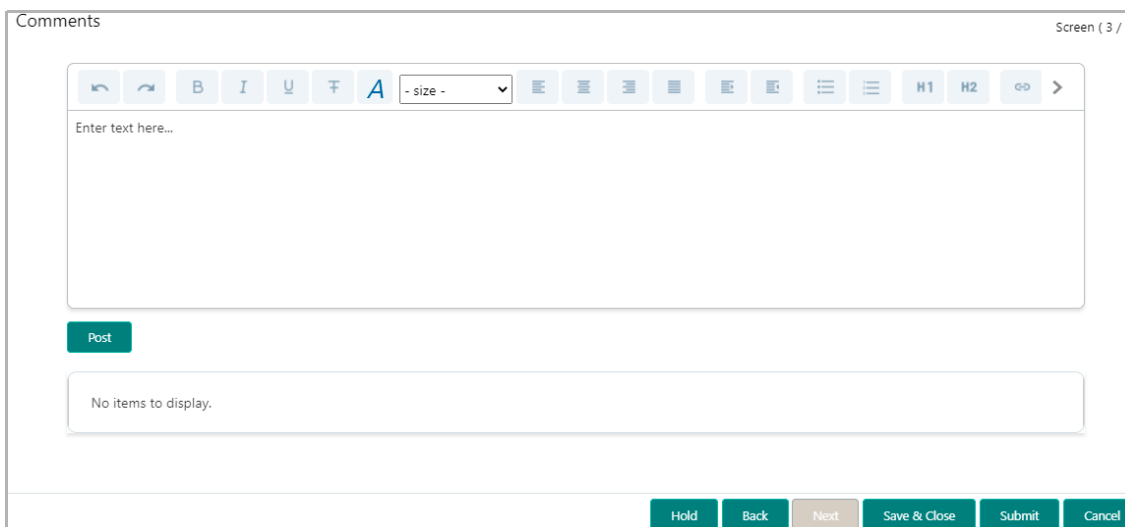
Cancel Generate

5. In **E-mail To** field, type the E-mail address to which the proposal draft has to be sent.
6. In **E-mail CC** field, type the E-mail address which has to be in CC of draft proposal mail.
7. In **Subject** field, type the mail subject.
8. Click **Generate**. Proposal draft configured in the system is sent to the mail ID mentioned in **E-Mail To** field.

# Chapter 6 - Draft Generation



9. To view the generated draft document, click **View Document**.
10. To download the generated draft document, click **Download Document**.
11. After generating proposal draft, click **Next**. The *Comments* page appears:



12. **Post** comments, if any. Posted comment is displayed below the **Comments** box.
13. Click **Submit**. The *Policy exceptions* window appears.

# Chapter 6 - Draft Generation

Policy Exceptions

1 Policy exceptions 0 Checklist

All

00 Total 00 Met 00 Breached

**Minimum eligibility criteria**

00 Total 00 Met

00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Products**

00 Total 00 Met

00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Pricing**

00 Total 00 Met

00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Unsecured lending**

00 Total 00 Met

00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Document**

00 Total 00 Met

00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Collateral**

00 Total 00 Met

00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Covenants**

00 Total 00 Met

00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

**Terms & Conditions**

00 Total 00 Met

00 Breached

00 INITIATED 00 NOT INITIATED  
00 APPROVED 00 REJECTED  
00 DEFERRED

By default, policy exceptions are displayed for both the party and its child party.

14. To view the policy exception detail specific to party or child party, select the party from the drop down list at top left corner.
15. Click the **Checklist** data segment.

# Chapter 6 - Draft Generation

The screenshot shows a web interface for draft generation. At the top, there is a progress bar with two steps: 'Policy exceptions' (indicated by a white circle) and 'Checklist' (indicated by a blue circle with the number 2). Below the progress bar, there is a message box that says 'No items to display.' At the bottom right, there is a dropdown menu labeled '\* Outcome' with 'Proceed' selected, and a green 'Submit' button.

16. Select the **Outcome** as **PROCEED**, if additional information is not required. Otherwise select the **Outcome** as **Additional Info**.

17. Click **Submit**. The draft proposal is sent to the mentioned Email ID and the application is moved to the Customer Acceptance stage.

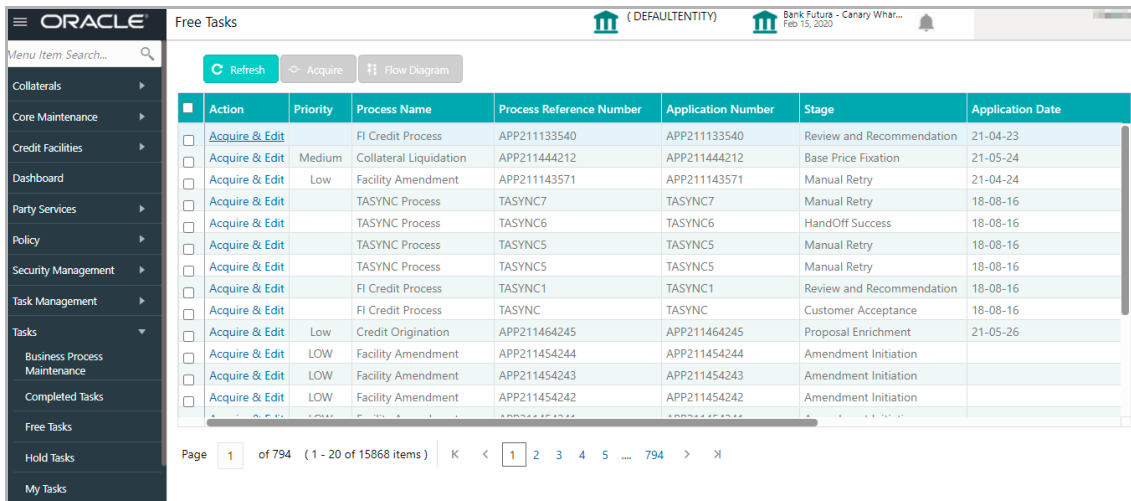
# Chapter 7 - Customer Acceptance

## Customer Acceptance

The user can capture the status of customer acceptance in this stage. Upon acceptance of the draft proposal, the limit expiry details are automatically handed off to the back office system (OBELCM).

To capture the customer acceptance status, perform the following steps:

1. Navigate to **Tasks > Free Tasks**. The *Free Task* page appears.



The screenshot shows the Oracle Free Tasks page. The table contains the following data:

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>		FI Credit Process	APP211133540	APP211133540	Review and Recommendation	21-04-23
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Medium	Collateral Liquidation	APP211444212	APP211444212	Base Price Fixation	21-05-24
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Low	Facility Amendment	APP211143571	APP211143571	Manual Retry	21-04-24
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>		TASYNC Process	TASYNC7	TASYNC7	Manual Retry	18-08-16
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>		TASYNC Process	TASYNC6	TASYNC6	HandOff Success	18-08-16
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>		TASYNC Process	TASYNC5	TASYNC5	Manual Retry	18-08-16
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>		TASYNC Process	TASYNC5	TASYNC5	Manual Retry	18-08-16
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>		FI Credit Process	TASYNC1	TASYNC1	Review and Recommendation	18-08-16
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>		FI Credit Process	TASYNC	TASYNC	Customer Acceptance	18-08-16
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	Low	Credit Origination	APP211464245	APP211464245	Proposal Enrichment	21-05-26
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	LOW	Facility Amendment	APP211454244	APP211454244	Amendment Initiation	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	LOW	Facility Amendment	APP211454243	APP211454243	Amendment Initiation	
<input type="checkbox"/> <a href="#">Acquire &amp; Edit</a>	LOW	Facility Amendment	APP211454242	APP211454242	Amendment Initiation	

2. **Acquire & Edit** the required customer acceptance task. The *Customer Acceptance - FI Summary* page appears.

# Chapter 7 - Customer Acceptance

FI Extension Process - Customer Acceptance

FI Summary

Customer Name: AMAR BANK Demographic Type: Domestic Entity: Proprietorship Country: Great Britain

Party Id: 005281 Register No: 1234 Liability Amount: Expiry date: Dec 14, 2021 Is KYC Compliant: No

Share Holders: 0 Contractors: 0 Guarantors: 0 Bankers: 0

Facility Summary

Liability Utilized Amount: \$200,000.00 Liability OverUtilized Amount: \$200,000.00

Collateral summary

Total collateral value: \$0.00

Pricing

Total Pricing: 0

Interest: 0 (Added, Modified, Removed) Charges: 0 (Added, Modified, Removed) Commission: 0 (Added, Modified, Removed)

Covenants

Total Covenants: 0

Entity Wise: 0 Facility Wise: 0 Financial: 0 Non Financial: 0

Newly Added: 0 Financial, 0 Non Financial

Met: 0 Financial, 0 Non Financial

Breached: 0 Financial, 0 Non Financial

Terms & conditions

Total Terms and Conditions: 0

Entity: 0 Facility: 0 Pre disbursement: 0 Post disbursement: 0

Newly added: 0 Pre disbursement, 0 Post disbursement

Met: 0 Pre disbursement, 0 Post disbursement

Breached: 0 Pre disbursement, 0 Post disbursement

Financial Profile

Show results for: Previous 3 yea...

Category	2018-2019	Variance %	2019-2020	Variance %	2020-2021
No data to display.					

Projections

Show results for: Next 3 years

Category	2021-2022	Variance %	2022-2023	Variance %	2023-2024
No data to display.					

Group entities: 1

Groupwise Exposure Details: No data to display

Connected Parties: Gross Facility Amount Contribution

Ratings: No items to display.

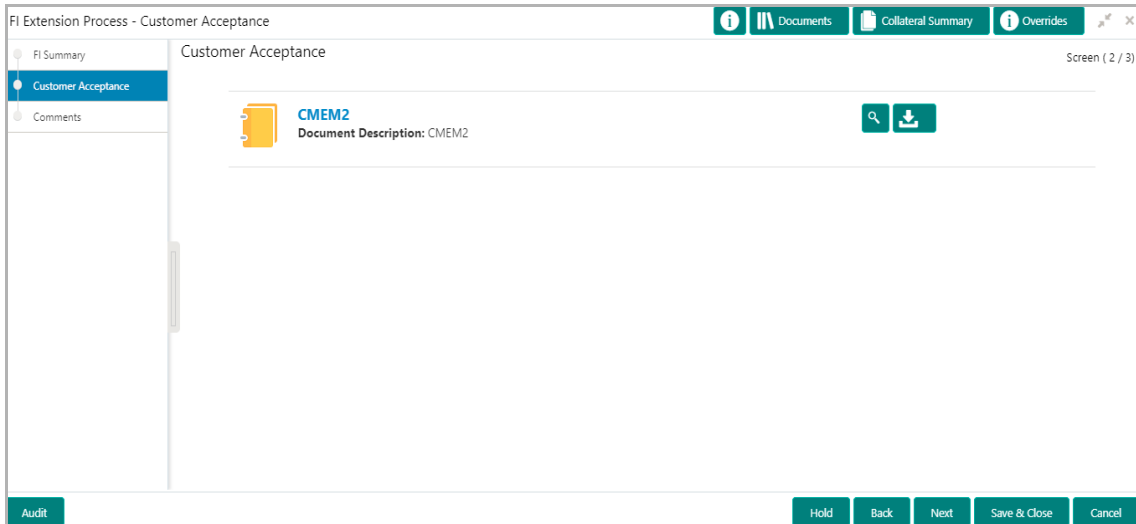
Audit Hold Back Next Save & Close Cancel

# Chapter 7 - Customer Acceptance



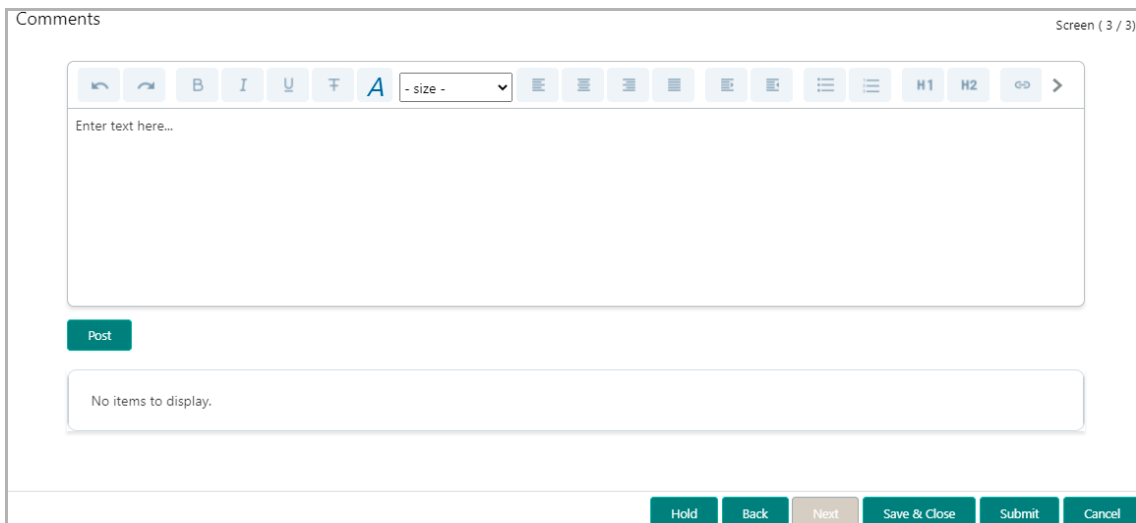
For information on actions that can be performed in the *FI Summary* page, refer **Credit 360 User Manual**.

3. After performing necessary actions in the *FI Summary* page, click **Next**. The *Customer Acceptance* page appears.



In the *Customer Acceptance* page, the Proposal Draft sent to the customer is displayed.

4. To view the proposal draft, click the View icon.
5. To download the proposal draft, click the download icon.
6. Click **Next**. The *Comments* page appears.

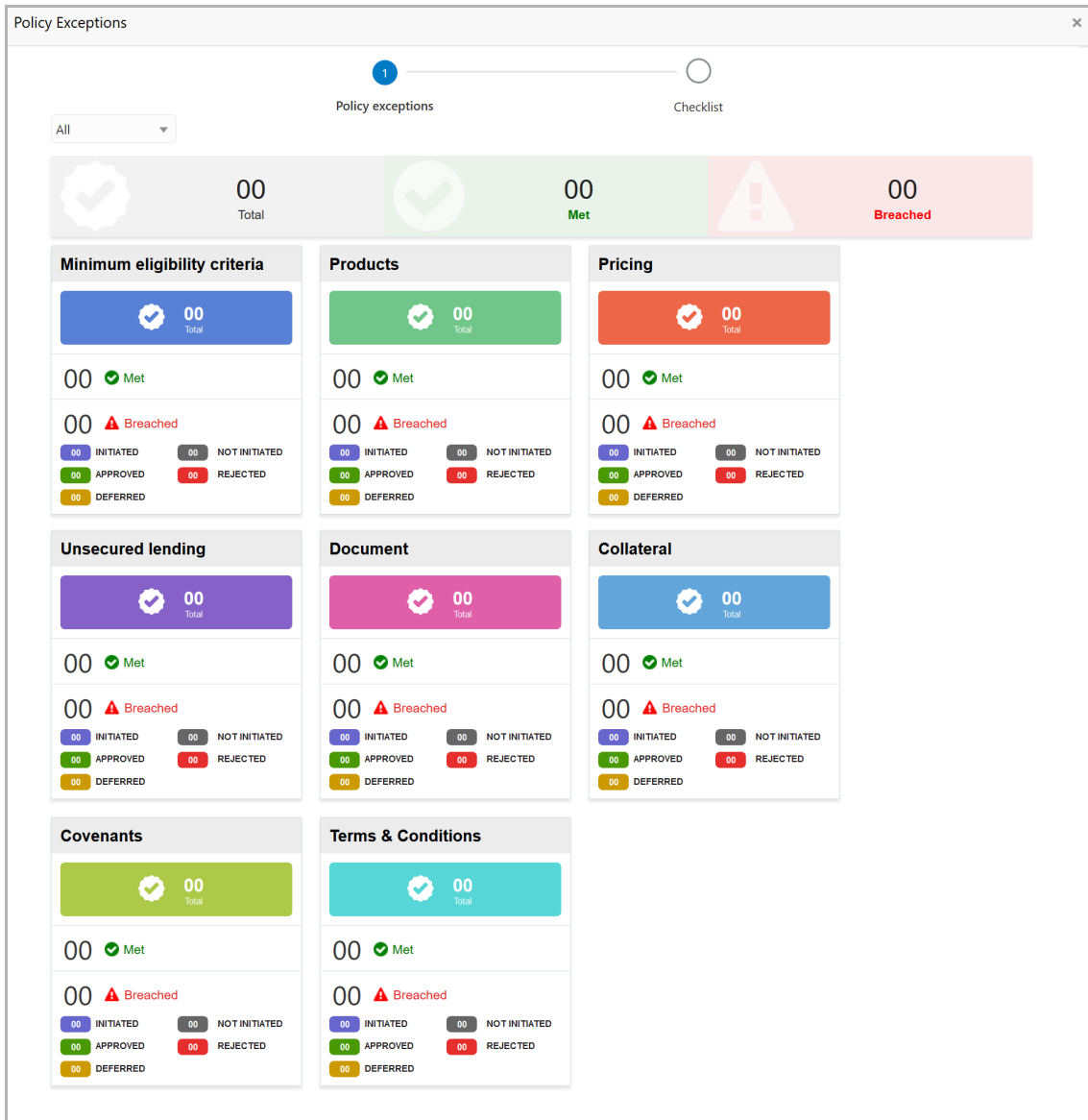


7. **Post** comments, if required. Posted comment is displayed below the **Comments** box.

8. Click **Submit**. The *Policy exceptions* window appears.



# Chapter 7 - Customer Acceptance



By default, policy exceptions are displayed for both the party and its child party.

9. To view the policy exception detail specific to party or child party, select the party from the drop down list at top left corner.
10. Click the **Checklist** data segment.

# Chapter 7 - Customer Acceptance

The screenshot shows a web form interface for customer acceptance. At the top, there is a progress bar with two steps: 'Policy exceptions' (indicated by an empty circle) and 'Checklist' (indicated by a blue circle with the number 2). Below the progress bar, there is a text box containing the message 'No items to display.' At the bottom right of the form, there is a dropdown menu labeled '\* Outcome' with 'Proceed' selected, and a green 'Submit' button.

11. Select the **Outcome** as **PROCEED**, if the customer has accepted the proposal. Otherwise select the Outcome as **Additional Info**.

12. Click **Submit**.

If the **Outcome** is selected as 'Proceed', the limit expiry details are handed off to the back office system on clicking **Submit**.

If the **Outcome** is selected as 'Additional Info', the application is moved to the Review and Recommendation stage on clicking **Submit**.

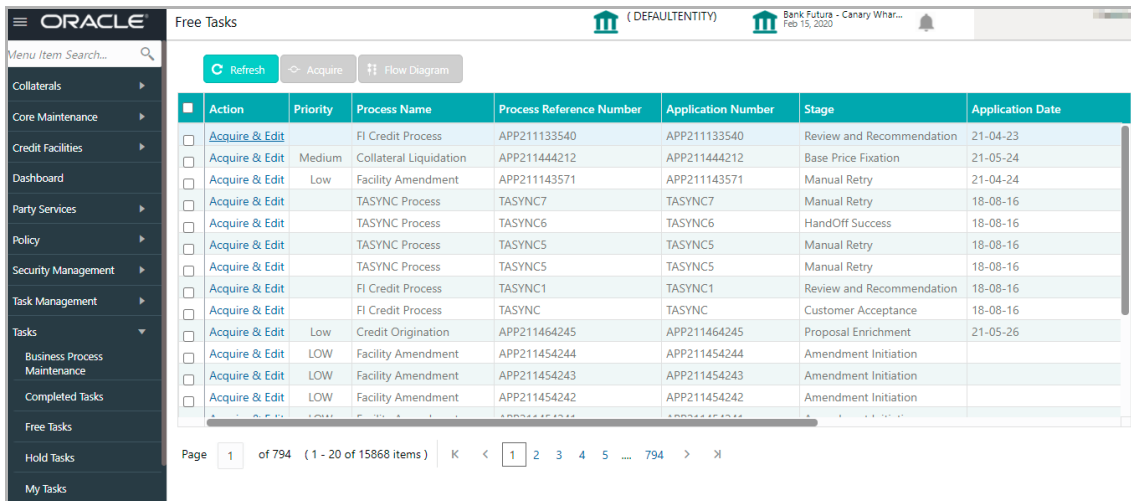
# Chapter 8 - Handoff - Manual Retry

## Handoff - Manual Retry

The system creates a manual retry task, if the automatic handoff fails due to errors in the application. You can view the error details displayed in the Summary page, make necessary changes, and then manually retry the handoff task.

To manually Handoff the proposal to the Back Office System, perform the following steps:

1. Navigate to **Tasks > Free Tasks** from the left menu. The *Free Task* page appears.



The screenshot shows the Oracle Free Tasks page. The table contains the following data:

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date
<input type="checkbox"/> Acquire & Edit		FI Credit Process	APP211133540	APP211133540	Review and Recommendation	21-04-23
<input type="checkbox"/> Acquire & Edit	Medium	Collateral Liquidation	APP211444212	APP211444212	Base Price Fixation	21-05-24
<input type="checkbox"/> Acquire & Edit	Low	Facility Amendment	APP211143571	APP211143571	Manual Retry	21-04-24
<input type="checkbox"/> Acquire & Edit		TASYNC Process	TASYNC7	TASYNC7	Manual Retry	18-08-16
<input type="checkbox"/> Acquire & Edit		TASYNC Process	TASYNC6	TASYNC6	HandOff Success	18-08-16
<input type="checkbox"/> Acquire & Edit		TASYNC Process	TASYNC5	TASYNC5	Manual Retry	18-08-16
<input type="checkbox"/> Acquire & Edit		TASYNC Process	TASYNC5	TASYNC5	Manual Retry	18-08-16
<input type="checkbox"/> Acquire & Edit		FI Credit Process	TASYNC1	TASYNC1	Review and Recommendation	18-08-16
<input type="checkbox"/> Acquire & Edit		FI Credit Process	TASYNC	TASYNC	Customer Acceptance	18-08-16
<input type="checkbox"/> Acquire & Edit	Low	Credit Origination	APP211464245	APP211464245	Proposal Enrichment	21-05-26
<input type="checkbox"/> Acquire & Edit	LOW	Facility Amendment	APP211454244	APP211454244	Amendment Initiation	
<input type="checkbox"/> Acquire & Edit	LOW	Facility Amendment	APP211454243	APP211454243	Amendment Initiation	
<input type="checkbox"/> Acquire & Edit	LOW	Facility Amendment	APP211454242	APP211454242	Amendment Initiation	

2. **Acquire & Edit** the required Manual Retry task. The *Manual Retry - FI Summary* page appears:

# Chapter 8 - Handoff- Manual Retry

FI Credit Process - Manual Retry
Documents Collateral Summary Overrides
Screen (1 / 4)

- FI Summary
- Customer Creation
- Funding Requirement
- Comments

### FI Summary

test.fi

#### Party Information

Customer Name: test.fi    Demographic Type: Domestic    Entity: Proprietorship    Country: INDIA

FI Code: 12    Head Office Country: AUS    Country of Risk: IN    Business Type: Islamic    FI BIC Code: 12    FI Legal Entity Code: 12

#### Hand-Off Error Details

Entity Id	Entity Type	Error Code	Error Message
PTY211139325	Customer	ST-SAVE-004	Failed to Save the Record
PTY211139325	Customer	ST-CIF201	Incorporation Date should be less than Application Date

#### Facility Summary

No data to display

#### Collateral summary

\$0.00  
Total collateral value

No data to display

#### Group entities

1

#### Pricing

0

Total Pricing

0 Interest

0 Added 0 Modified 0 Removed

0 Charges

0 Added 0 Modified 0 Removed

0 Commission

0 Added 0 Modified 0 Removed

#### Groupwise Exposure Details

No data to display

#### Covenants

0  
Total Covenants

0 Entity Wise

0 Facility Wise

0 Financial

0 Non Financial

0 Newly Added	0 Financial	0 Non Financial
0 Met	0 Financial	0 Non Financial
0 Breached	0 Financial	0 Non Financial

#### Terms & conditions

1  
Total Terms and Conditions

1 Entity

0 Facility

0 Pre Disbursement

0 Post Disbursement

0 Newly added	0 Pre disbursement	0 Post disbursement
0 Met	0 Pre disbursement	0 Post disbursement
0 Breached	0 Pre disbursement	0 Post disbursement

#### Connected Parties

Gross Facility Amount Contribution

No data to display

#### ★ Ratings

Moody's

B
Positive
2020

#### Financial Profile

Show results for: Previous 3 years

Category	2018-2019	Variance %	2019-2020	Variance %	2020-2021
No data to display.					

#### Projections

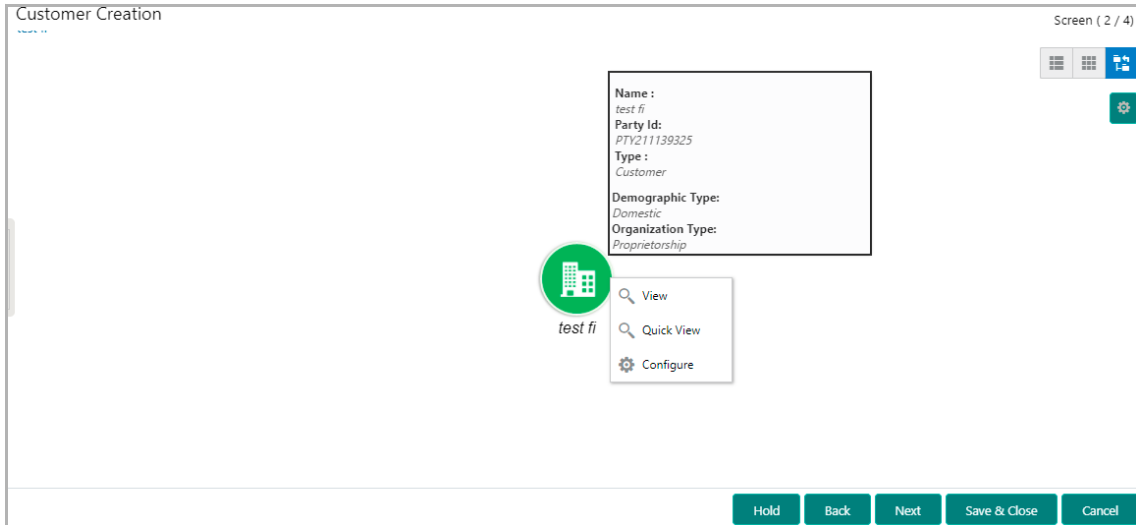
Show results for: Next 3 years

Category	2021-2022	Variance %	2022-2023	Variance %	2023-2024
No data to display.					

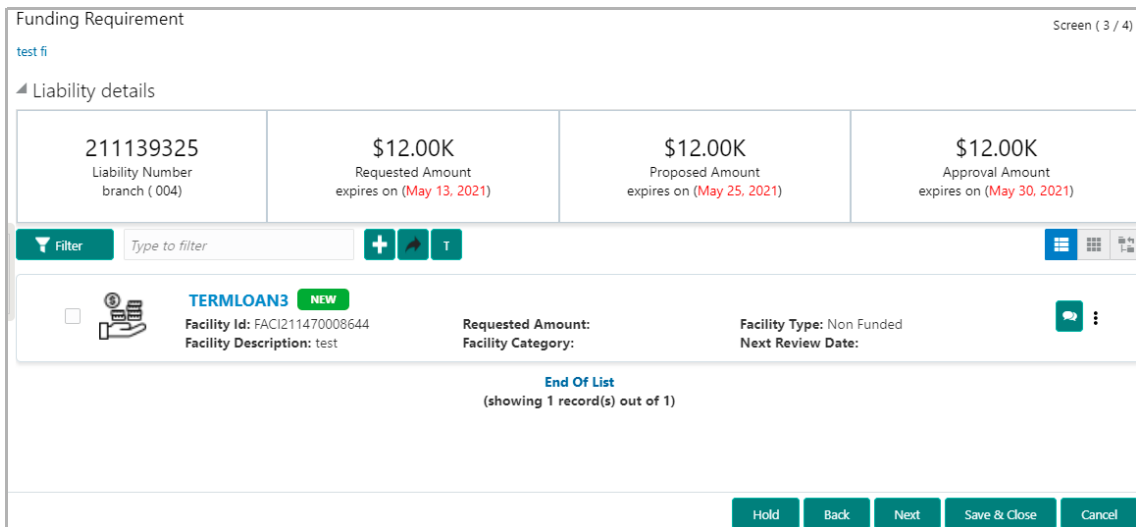
Audit
Hold Back Next Save & Close Cancel

# Chapter 8 - Handoff - Manual Retry

3. View the **Hand-Off Error Details**.
4. Click **Next**. The *Customer Creation* page appears.



5. Fix the errors in this page, if any.
6. Click **Next**. The *Funding Requirement* page appears:



7. Fix the errors in this page, if any.
8. Click **Next**. The *Comments* page appears:

# Chapter 8 - Handoff - Manual Retry

The screenshot shows a 'Comments' form with a title bar 'Comments' and 'Screen ( 3 / 3)' in the top right. The form contains a rich text editor with a toolbar featuring icons for undo, redo, bold (B), italic (I), underline (U), strikethrough (T), text color (A), font size (dropdown), bulleted list, numbered list, indent, outdent, link, unlink, H1, H2, and a right arrow. Below the toolbar is a text area with the placeholder 'Enter text here...'. A green 'Post' button is located below the text area. Underneath is a list box containing the text 'No items to display.'. At the bottom of the form are several buttons: 'Hold', 'Back', 'Next', 'Save & Close', 'Submit', and 'Cancel'.

9. **Post** comments, if required. Posted comment is displayed below the **Comments** box.
10. Click **Submit**. The *Policy exceptions* window appears.

# Chapter 8 - Handoff- Manual Retry

The screenshot displays the 'Policy Exceptions' dashboard. At the top, there are two tabs: 'Policy exceptions' (selected) and 'Checklist'. A dropdown menu is set to 'All'. A summary bar shows '00 Total', '00 Met', and '00 Breached'. Below this, there are eight category cards, each with a 'Total' count and a 'Met' or 'Breached' status. Each card also includes a breakdown of counts for 'INITIATED', 'NOT INITIATED', 'APPROVED', 'REJECTED', and 'DEFERRED'.

Category	Total	Met	Breached
Minimum eligibility criteria	00	00	00
Products	00	00	00
Pricing	00	00	00
Unsecured lending	00	00	00
Document	00	00	00
Collateral	00	00	00
Covenants	00	00	00
Terms & Conditions	00	00	00

By default, policy exceptions are displayed for both the party and its child party.

11. To view the policy exception detail specific to party or child party, select the party from the drop down list at top left corner.
12. Click the **Checklist** data segment.

# Chapter 8 - Handoff - Manual Retry

The screenshot shows a web form with a progress bar at the top. The progress bar has two steps: 'Policy exceptions' (indicated by a white circle) and 'Checklist' (indicated by a blue circle with the number 2). Below the progress bar, there is a text box containing the message 'No items to display.' At the bottom right of the form, there is a dropdown menu labeled '\* Outcome' with 'Proceed' selected, and a green 'Submit' button.

13. Select the **Outcome** as **PROCEED**, if additional information is not required. Otherwise select the **Outcome** as **Additional Info**.
14. Click **Submit**. The proposal is moved to the Back Office System.

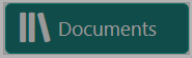


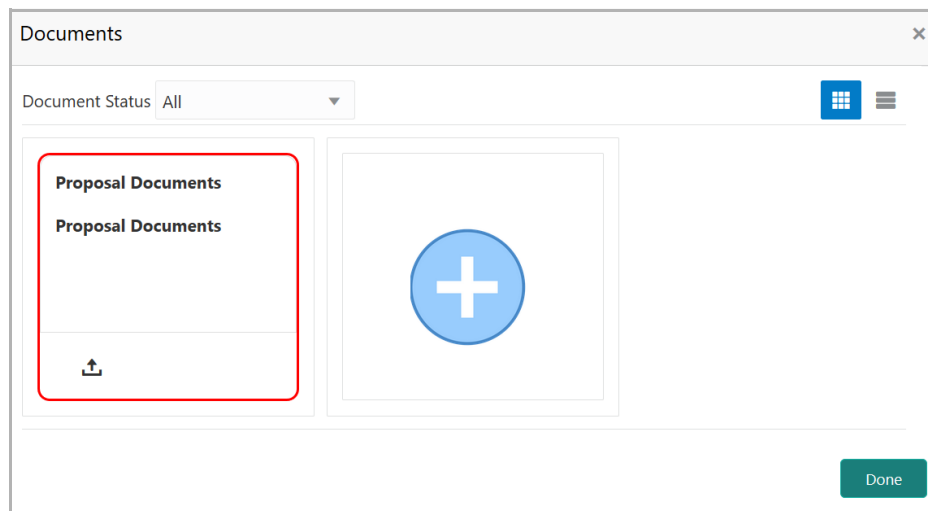
# Chapter 9 - Document Upload

## Document Upload and Checklist

In OBCFPM, supporting documents such as balance sheets and collateral documents can be uploaded in any stage of FI Credit Proposal process. Supporting documents help the senior officers in bank to accurately evaluate the credit worthiness of the Financial Institution and approve the application. Documents added for the proposal can be removed whenever the document becomes invalid.

### Steps to upload documents

1. Click  at the top right corner of any page. The *Documents* window appears.

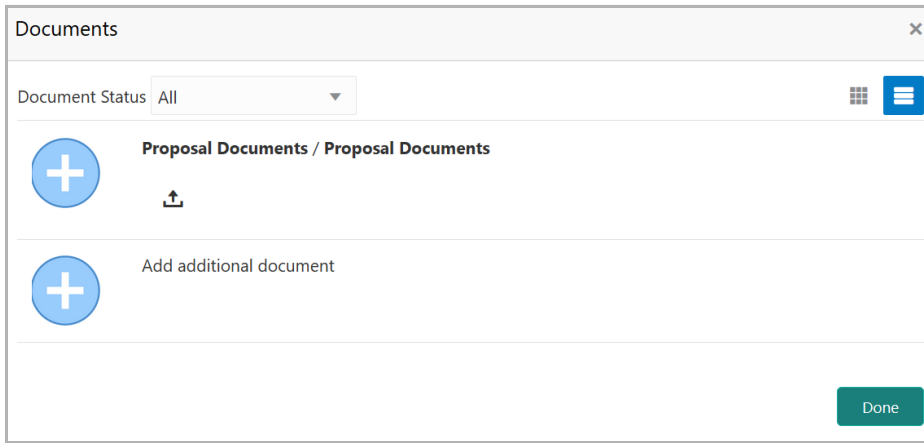


If the document list is configured in Business Process Maintenance, the same appears in the above window. You can also click the add icon to upload other documents.

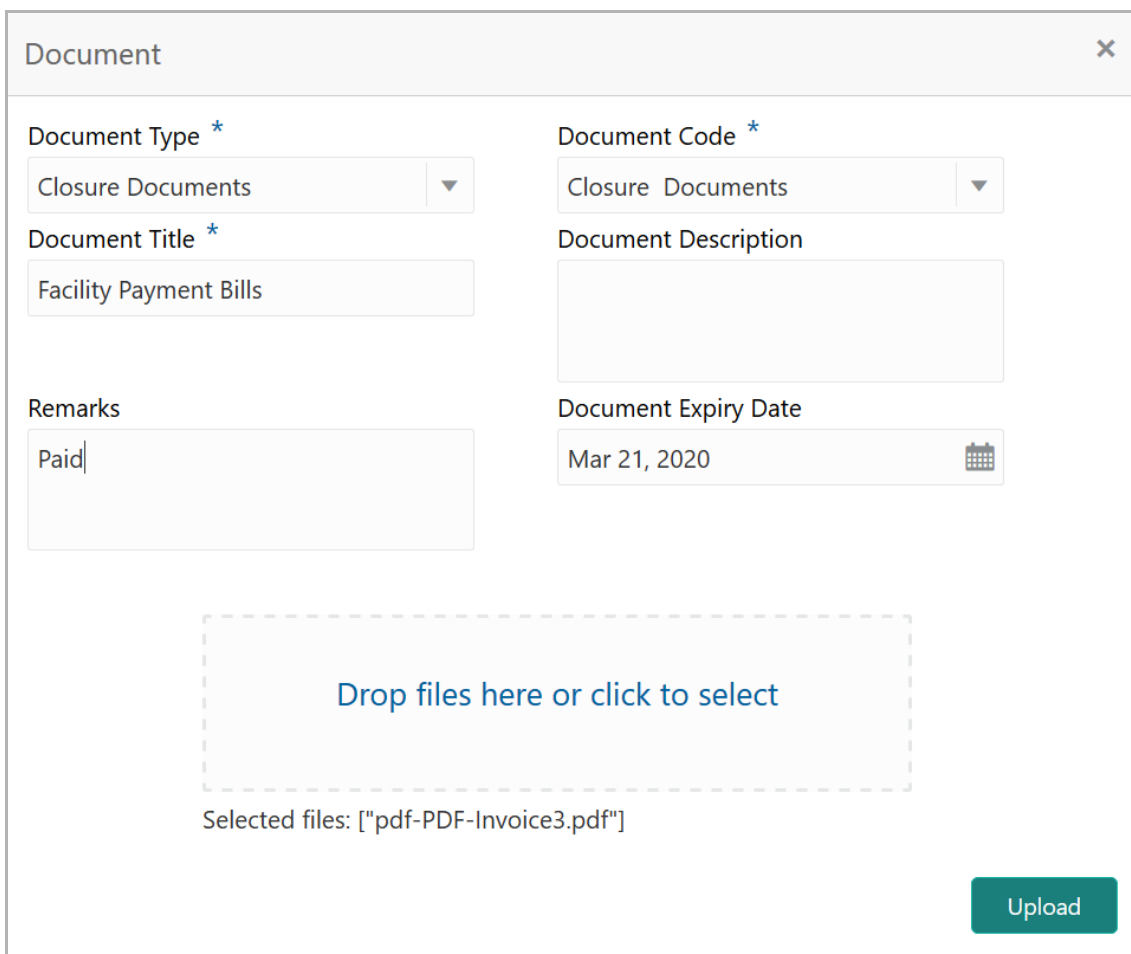
In case the mandatory document is not uploaded, the system prompts an alert. You need to upload the necessary documents and proceed further.

2. To change the table view to the list view, click the list icon at the top right corner. The *Documents* window appears as shown below.

# Chapter 9 - Document Upload



3. Click the add icon. The *Document Details* window appears.



4. Select the **Document Type** and **Document Code** from the drop down list. The options available are: Amendment Documents, Proposal Documents and Closure Documents.

5. Type the **Document Title**.

6. Type a brief description about the document in the **Document Description** field.

# Chapter 9 - Document Upload

7. Type the **Remarks**, if any.
8. Click the calendar icon and select the **Document Expiry Date**.
9. In **Drop files here or click to select** area, drag and drop the documents or click and select the documents. Selected files are displayed at the bottom.



To upload multiple supporting documents at the same time, drag and drop or click and select all the documents.

10. Click **Upload**. The *Checklist* window appears.

Checklist

Proposal Enrichment

<input checked="" type="checkbox"/> Company Registration document Uploaded	Remarks
<input type="checkbox"/> Incorporation document Uploaded	Remarks
<input type="checkbox"/> Collateral document Uploaded	Remarks

\* Outcome: Proceed [v] Submit

11. Manually verify all the checklist and enable the corresponding check box.
12. Select the **Outcome** as **Proceed**.
13. Click **Submit**. Document is uploaded and listed in Document window.
14. To edit or delete the document, click the edit or delete icons.

# Chapter 10 - Reference and Feedback

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## Reference and Feedback

### References

For more information on any related features, you can refer to the following documents:

- Oracle Banking Procedure User Guide
- Oracle Banking SMS User Guide
- Oracle Banking Common Core
- Oracle Banking Credit Facilities Process Management Installation Guides

### Documentation Accessibility

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